

April 24, 2018

RE: Drinking Water Laboratory and Related Services

To whom it may concern:

The Georgia Environmental Protection Division (EPD) will soon begin a new service period for Drinking Water Laboratory and Related Services. The updated Drinking Water Terms and Conditions Agreement ("Agreement") will become effective July 1, 2018, and extend for a period of one (1) year. The Agreement will automatically renew each year unless a water system provides written notice of termination by June 1st of each year.

Payments are based on annual installments for laboratory services to be provided through the upcoming fiscal year. Invoices will be sent in July 2018 for laboratory testing provided July 1, 2018 through June 30, 2019, and owners will have thirty (30) business days from the invoice date to pay before a late penalty of 1.5% is applied to the account. Please be aware that the invoice in July of each year will be based on information EPD has on record for your water system in the Drinking Water Watch during the preceding month.

The Coliform/*E. coli* analyses are only available to public systems serving a population up to 12,900 people. If your public water system exceeds the 12,900 population threshold, Coliform/*E. coli* testing will need to be performed by another certified laboratory and the results provided to the EPD. Included with this letter are the current Laboratory Fee Schedules for both the Chemical/*Cryptosporidium* -and- Coliform/*E. coli* laboratory testing. The fee schedules may be subject to price changes in future years.

For your convenience, annual fee payments can be made using Automated Clearing House (ACH) payment processing to automatically debit a checking or savings account through an electronic check transaction. To utilize this service, you must first "Create a new account" on the Georgia EPD's Online System (GEOS) at: <https://geos.epd.georgia.gov/GA/GEOS/Public>. For step by step instructions on setting up a new account or making ACH electronic payments, please refer to the GEOS "System User Guide" on EPD's website at:

<https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>.

Please note that traditional payment options will still be available for those that prefer those methods. However, the EPD encourages customers to consider transitioning to this quick and easy payment method. The EPD will continue to enhance its customer payment options and will inform users as other options become available in the future. Should you have any questions regarding payment options, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov or (404) 463-1989. See back for further information.

The EPD is committed to keeping information about your water system as accurate as possible. Please review your water system details and water system facilities online at the Drinking Water Watch: <http://gadinkingwater.net>. In addition to reviewing service connections, population served, sources of water, and water purchases, please review the point of contact information to ensure all names, addresses, phone numbers, and e-mail addresses are correct.

If your water system information needs to be updated or you want to request a change to your EPD laboratory services (including termination), please contact your local Drinking Water Engineer using the Engineer Contact List or complete and submit a Request to Change Water System Inventory or Laboratory Services Form. Both documents can be found at the documents and forms link below. As mentioned above, any requested changes must be received by EPD no later than June 1st of each year in order to be reflected in the annual fees charged to your water system in the July invoice.

Please note that all Drinking Water Laboratory and Related Services documents and forms are also available electronically at: <http://epd.georgia.gov/drinking-water-forms>.

If you have any questions regarding laboratory and related services account changes or water system information, please contact your local EPD Drinking Water Engineer. For any questions regarding invoicing or payment options, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov or (404) 463-1989.