



Statewide Contract Information Sheet

Statewide Contract Number	99999-SPD-S20210412-001	NIGP Code	91559, 96224
Name of Contract	Expedited Delivery		
Effective Date	07/04/2021	Expiration Date	07/03/2022
Contract Table of Contents			
Suppliers Awarded	2	Contract Information:	Convenience
Contract Information for Supplier			Page Number
UPS			1
Order Placement			2
Billing Information			3
Account Setup Walk Through			4
Contract Renewal			5
DOAS Contact Information			6



Supplier Information Sheet

Contract Information	
Statewide Contract Number	99999-SPD-S20210412-001
PeopleSoft Supplier Number	0000008288
Supplier Name & Address	
UPS 12380 Morris Road Alpharetta, GA 30005	
Contract Administrator	
UPS Enterprise Government Support Georgia@UPS.com 800-877-1497	
Contact Details	
Ordering Shipping Supplies: Get Tracking Information: Pick Ups and Delivery: Locate Drop Box: Request Credit: Review Claims Procedure: Request A New Account Number: Confirm Account Activation: Procurement Card Support:	Contact UPS Enterprise Government Support Georgia@UPS.com 800-877-1497
CampusShip Support:	(800) 513-1819
Internet Support:	(877) 289-6418
WorldShip Support: Dispute Resolution: Uniques Shipment Assistance: Palletized Freight Movement: Hazardous Material Assistance: Dry Ice Shipping: CampusShip Set-Up: CampusShip Training: International High Value Waiver:	Contact UPS Enterprise Sales Representatives Victor LeMay (800) 550-4184 vlemay@ups.com Raymond Hupp (800) 550 - 4184 rhupp@ups.com Dwight Hollis (800) 550-4184 ext. 6011 dhollis@ups.com Sandra Krauzewicz (800) 550-4184 ext. 6221 skrauzewicz@ups.com Don Chambers (800) 550-4184 ext. 6361 dchambers@ups.com

Remitting Information: UPS Billing and Invoices	Contact UPS Global Finance (559) 651-7635 Lori Johnson (559) 651-7607 ljohnson8@ups.com
Service Areas	Statewide
Payment Terms	Net 30 Days
Bid Offer includes	State and Local Government
Acceptable payment method	Supplier will accept Purchase Orders. Supplier also accepts Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.

CONTRACT ORDERING INSTRUCTIONS:

1. To set up single accounts; utilize the UPS New Account Set-up form and email the form to: Georgia@ups.com

Once you complete the form and submit it to UPS, this will send a new account request to the UPS Government Support Team. They will email you back with your new account number within 24 - 48 hours.

**** Current UPS account numbers will automatically be transitioned to the new UPS contract****

2. If you have multiple users, you have the following options:
 - a. Complete the Excel Spreadsheet titled New User Account spreadsheet below and email it to: Georgia@ups.com direct account number to each line of the information provided on this spreadsheet.
 - b. Email an 'Employee Directory Contact List' to Barbara Crummer; Email: bcrummer@ups.com; Tel: 404-699-6545, notifying her that you have multiple users and would like UPS to create new accounts for your State Entity.
3. Please indicate your **Preferred Shipping Solution** on the New Account Form. If you have several shipping users within your State Entity, we strongly recommend using **UPS CampusShip** as a Desktop Shipping Solution. You can share address books and access real time reporting with UPS CampusShip. International shipments along with any unique shipment requirements that your State Entity has can all be processed via UPS CampusShip. More information on desktop shipping solutions can be found at link: [UPS CampusShip](#). If you are already using UPS CampusShip, you will automatically be transitioned to this new contract.
4. **Shipping internationally? UPS TradeAbility** will help you effectively and confidently manage the movement of goods internationally in a timely, efficient, and compliant manner. Start using one of many UPS TradeAbility services, such as UPS Import Control, creating export forms electronically, or find with the link below and view the online demonstration, or learn more about the features and benefits of each service. [UPS TradeAbility® - International Shipping](#)
5. For** Unique Shipments** extended as a "courtesy", please contact the UPS Hazardous Materials Support Center at 1-800-554-9964. For additional information and to obtain User Guides with information on shipping hazardous materials safely and successfully go to: [UPS Hazmat](#)



Changes/ Renewals/ Extensions

The initial contract term is July 4, 2021 through July 3, 2022. This contract has four (4) one (1) year optional renewals.

--	--



*** See Team Georgia Marketplace (Click Open Summary) for current Contract Management Specialist contact information.**