

Contract Renewal Evaluation Form

Date:	June 29, 2021
Department:	Real Estate and Asset Management
Contract Number:	Bid ITB 20ITB125327C-CG
Contract Title:	Portable Moving and Storage Unit- Rental

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

DREAM has reduced its number of rental storage units throughout the county.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ **Internet search of pricing for same product or service:**

	Date of search:	June 29, 2021
	Price found:	\$219.00
	Different features / Conditions:	Identical
	Percent difference between internet price and renewal price:	Internet Price 10% More

Explanation / Notes:

☒ **Market Survey of other jurisdictions:**

Date contacted:	June 29, 2021
Jurisdiction Name / Contact name:	Fayette County
Date of last purchase:	As needed

Price paid:	\$0.00
Inflation rate:	Click here to enter text
Adjusted price:	Click here to enter text
Percent difference between past purchase price and renewal price:	0%
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Call never returned for information gathering purpose.

Explanation / Notes:

☐ Other (Describe in detail the analysis conducted and the outcome):

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

\$4,237.00.00 in FY2020

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date
Price paid:	Click here to enter text
Inflation rate:	Click here to enter text
Adjusted price:	Click here to enter text
Percent difference between past purchase price and renewal price:	Click here to enter text

Explanation / Notes:

[Click here to enter text](#)

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐
Yes ☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

DREAM would not have the availability to provide supplemental storage space to the department or its customers.

Calvin Gamble, Material Management Manager

June 29, 2021

Date

Joseph N Davis, Director

Click here to enter a date

Department Head

7/22/2021
Date