

Contract Renewal Evaluation Form

Date: 7/2/21	Click here to enter a date.
Department:	Real Estate and Asset Management
Contract Number:	20ITB125973C-CG
Contract Title:	Electronic Equipment Recycling Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This contract allows the county to adhere to state law regarding recycling services of salvaged electronic equipment for the department of Real Estate and Asset Management on a contract "as needed basis".

Revenue Generator no expense.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☒ Internet search of pricing for same product or service:

Date of search:	July 2, 2021
Price found:	\$40.00
Different features / Conditions:	Identical
Percent difference between internet price and renewal price:	Internet Price is 21% less than revenue FC Receives.

Explanation / Notes:

Click here to enter text.

☒ **Market Survey of other jurisdictions:**

Date contacted:	July 2, 2021
Jurisdiction Name / Contact name:	Atlanta
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Calls for information were never returned.

Explanation / Notes:

[Click here to enter text.](#)

☐ **Other (Describe in detail the analysis conducted and the outcome):**

[Click here to enter text.](#)

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

The County received \$14,000.00 in revenue FY 2020.

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

[Click here to enter text.](#)

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

The Department of Real Estate and Asset Management would not receive revenue for discarded electronics and would also have to pay for recycling of the material and equipment.


Calvin Gamble,
Material Management Manager, DREAM

July 6, 2021

Prepared by

Date


Joseph N. Davis, Director, DREAM

Click here to enter a date.

Department Head

7/14/2021
Date