

## Contract Renewal Evaluation Form

<b>Date:</b>	July 19, 2021
<b>Department:</b>	Real Estate and Asset Management
<b>Contract Number:</b>	20ITBC123789C-CG
<b>Contract Title:</b>	AED Batteries for Cardiac Science Powerheart G-3 and G5 Automated External Defibrillators – FY2022

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

This contract provides (AED) Batteries for Cardiac Science Powerheart G-3 and G-5 Automated External Defibrillators, and Cardiac Science Powerheart G-3 (AED) Defibrillation Adult Pads for Fulton County facilities.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☒ **Internet search of pricing for same product or service:**

Date of search:	June 2, 2021
Price found:	5,670
Different features / Conditions:	No
Percent difference between internet price and renewal price:	13%

**Explanation / Notes:**

The vendor's prices are below the average market price.

☐ **Market Survey of other jurisdictions:**

Date contacted:	N/A
Jurisdiction Name / Contact name:	N/A
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	N/A

**Explanation / Notes:**

A jurisdiction market survey was not conducted. The ITB process was used to determine the lowest bidder.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

All interested vendors were allowed to bid on this contract via an ITB. The vendor was chosen from all submitted contracts in accordance with the Department of Purchasing and Contract Compliance guidelines.

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

The County spent 57,160.85 in FY2020.

**4. Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?** ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

**Explanation / Notes:**

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes  
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

If this renewal is not approved, the Department cannot address the necessary supplies needed to replace batteries and adult pads of AED defibrillators in the County facilities.

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Emergency Evacuation Training Coordinator

Prepared by

Joseph N. Davis, Director

Department Head

July 19, 2021

Date

Click here to enter a date.

8/4/2021

Date