

MEMORANDUM



TO: Anthony Nicks, County Auditor

FROM: Richard Barron, Director of Registration & Elections

RE: Audit Responses

DATE: July 28, 2021

A handwritten signature in blue ink, likely belonging to Richard Barron, the Director of Registration & Elections.

Finding 1: Lack of Departmental Standard Operating Procedures

We understand the value of standard operating procedures (SOPs). As noted in the findings, we have many SOPs from which we draw guidance. In addition, we have some manuals that we follow developed by vendors that were not included in this audit report.

The implementation of a new voting system in the midst of a pandemic followed by new legislation (SB 202), all-encompassing in nature, has required us to re-evaluate, create, update or rewrite SOPs. During the 2020 election cycle year we had frequent changes to staff and changes in duties. Some tasks became irrelevant as others changed. With six elections in eight months, followed by several months of recovery duties, it was difficult to sustain conventional tasks such as regularly updating SOP's.

The department sent out a Request for Proposal (RFP) for a Business Process Review. A vendor that responded to the RFP was chosen, but later withdrew from consideration. A second vendor has been engaged who will provide for the development, restructuring, revamping, and rewriting of our entire department's SOPs to ensure that they are written simply, concise and with purpose. They will include updated procedures, scope, responsibilities, and accountability measures. They will add to what we are doing currently.

Finding 2 - Inconsistent Procurement Procedures

Several factors affected the manner and method by which purchases were made during the 2020 -2021 election year. After the 2020 Primary election and the challenges that arose we received much needed assistance from the County Manager's Executive team. The County Manager's office assisted our department to increase efficiencies by streamlining communication between departments. One area in which we had much help was in procuring items in emergency or quick turnaround situations in the middle of a pandemic. The pandemic created many emergency procurement situations. At times, the Purchase Order was created out of step with the Purchase Requisition or invoice.

With the implementation of the new voting system by the SOS, the department was required to purchase and acquire many items to ensure the success that we achieved in 2020-21. Many items that we needed to support the new voting system or the purchase of additional equipment to supplement the inventory that the State of Georgia didn't provide in the initial purchase resulted in significant amounts of emergency purchases.

Funding, as well as procurement approvals came from outside our department. We had multiple budgets that we used to cover costs of the election. These additional funding avenues were unavailable in the past and gave us significant resources from which to draw. Our budget increased 2.5 times over the original allotment at the beginning of 2020. The additional funding sources included General Fund, election budgets, CARES monies, multiple year non-agency funds and three different grants from Center for Civic and Tech Life and the Southern Poverty Law Center, which significantly affected our ability to keep up with normal purchasing procedures staffed as we were in the Administration Division.

When purchases were initiated externally, staff had to request invoices via the vendor in order to create purchase orders. In addition, invoices were submitted to us from other departments at the behest of the County Manager's team that was assisting us, which was a practice never used before.

We understand the importance of following the outlined steps of the process. In previous years, we were diligent in these matters. We have created SOPs to follow in the future to ensure this happens. State of emergency processes and procedures have been discontinued. This will require us to follow regular county procedures. No longer will invoices precede purchase orders. Once the post-election assessment plan is completed all roles and responsibilities will again be handed back to departmental personnel.

We are adding a Financial Systems Manager to our staff, as well. This will help us with our significantly larger budgets and demands upon department personnel. It will help us follow all established guidelines and procedures.

(See supporting documentation)

Finding 3 - Untimely Payment of Invoices

As was stated in the response above, unprecedented circumstances and events of 2020-21 created scenarios in which it became difficult to follow Purchasing procedures as we were given invoices from other departments and other parties were involved with these transactions. At times it was more difficult to properly track certain purchase orders, and on a number of occasions, we were given invoices by vendors and other departments that were beyond the standard county required timeframes. Through the sure volume of transactions, Dominion Voting Systems, our main equipment vendor had oversight issues of their own, which resulted in untimely invoices.

Moving forward we will add the Financial Systems Manager which will allow us to maintain additional controls have someone focus on day to day processes and procedures associated with maintaining the budget and financial transactions.

(See supporting documentation)

Finding 4 - Lack of Supporting Documentation

Amidst the November 2020 election our department experienced a Covid-19 outbreak, affecting 26 warehouse employees in less than one week. Our warehouse staff is vital to preparing, testing, securing and delivering equipment for early voting and Election Day. In addition, warehouse staff prepares, packs and delivers supplies to precincts for early voting and on Election Day. Within a week we lost nearly 50% of our staff. The management staff was stricken with Covid-19. This required Fulton County to contract with Dominion Voting Systems (DVS) to provide technicians to replace our staff in order to complete Logic & Accuracy testing, a legally mandated procedure, and to prepare supplies. We relied on Dominion Voting Systems to track their staff.

An emergency PO was issued in order to hire DVS. The PO was issued for \$450,000. No communication from Dominion indicated that they had exceeded the PO amount, which was ultimately paid for with the help of CTCL grant funding.

We know we have to follow different protocols to track vendor staff, if the need arises, as we do with other staffing agency vendors, such as Corporate Temps, Happy Faces and Halo Innovations. DVS is a voting systems vendor rather than a staffing agency. Normal tracking protocols need to be applied to any vendor with whom we contract, even if it is in an emergency heretofore to track, monitor and approve time for all supplemental staff from vendors.

Finding 5 - Improper Payment:

During the 2020 Election cycle Atlanta Public Schools requested their COVID-19 cleaning contractors be paid directly by Fulton County. APS stated that by waiting for reimbursement from Fulton County to pay their vendors would interfere with their budget. APS provided a list of their contracted vendors, and the vendors were provided Fulton County vendor registration instructions. Please see attached email correspondences. Atlanta Public Schools will forward a letter summarizing the request and procedure.

(See supporting documentation)

Finding 6 - Inadequate Safeguarding of Assets

Upon discovery of the misplaced routers, staff have been delayed in searching for the misplaced items. We have few personnel in the warehouse and an upsurge in open records requests and discovery items for litigation that have overwhelmed our department with unexpected workloads that take significant time and manpower. The items in question were used during early voting. We believe we know where these items are located. Staff has requested that KnowInk, the Poll Pad vendor, to track the routers.

We purchased a new inventory tracking system with grant funds. Training commences next week. The system is installed. It is a highly functional inventory system that will allow for every asset to be tracked, logged, and accounted. It will improve chain of custody and allow us to move into the 21st century in how we track inventory.

Finding 7 - Failure to return unused grant funds

We received and managed grant funds for the first time in 2020-21. Staff worked through a learning curve as we made our first attempt to properly execute grant guidelines. At the closing of the Southern Poverty Law Center (SPLC) grant our department notified the Grants division to inquire how to issue the refund to SPLC. We received a response and staff believed the next steps were to be taken by the Grants division. When we followed up, responses and explanations were delayed due to turnover within the Grants division. In recent inquiries we discovered that the grantor had to be listed as a vendor before issuing a refund. Within that time SPLC has registered as a vendor, and we have created a payment voucher and submitted to Accounts Payable.

Finding 8 - Failure to report grant requirements on website

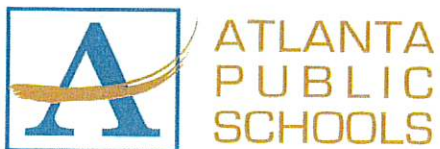
The SPLC grant had a requirement that requested us to provide absentee ballot return information through the drop boxes to be posted on our web site. This was an oversight during the 2020 election cycle.

We will have the County Attorney review all grants in the future to alert us to any requirements. All future requirements to post information on the departmental website will be submitted in writing to all appropriate parties.

Finding 9 - Inadequate Departmental Accountability and Oversight of Financial Transactions

Circumstances that required assistance from the County Manager's office in the areas of procurement, staffing (due to Covid-19 losses,) and budgeting (emergency purchases from various funds, CARES Act funds, etc.) created various situations where tasks were being handled and processed from parties other than our own internal staff. This created irregularities within our scope and ability to manage or oversee certain processes and procedures.

The Business Process Review will address every finding and concern, and develop and rewrite SOP's to prevent future oversight, establish and reaffirm personnel's responsibilities, which will in turn increase accountability throughout the department.



FACILITIES SERVICES
1631 LAFRANCE STREET
ATLANTA, GA 30307

Robert C. Palmer
Director – Facilities M&O
(404) 802-3738
FAX (404) 802-3897
rcpalmer@atlanta.k12.ga.us

July 31, 2021

Nadine Williams.
Elections Chief, Fulton County, GA
Department of Registration & Elections

Re: American Facilities Services

Chief Williams:

American Facilities Services provides contract cleaning service for Atlanta Public Schools, including schools used as polling sites by Fulton County Elections. AFS invoices Fulton County directly for the services they provide for cleaning polling stations within the schools.

Please feel free to contact me if you have any questions regarding this letter. Thank-you for your continued support and assistance in this matter.

McCloud, Brenda

From: Corbitt, Jessica
Sent: Thursday, November 19, 2020 7:01 PM
To: McCloud, Brenda
Cc: Barron, Richard L.; Sears, Eileen
Subject: Advertising Invoices - Outfront Media
Attachments: OPEN OUTSTANDING INVOICE DUE.pdf; PO OutFront Media 9-16-20.pdf

Please find attached the PO and invoice for Outfront Media who provided Out of Home & digital advertising. Most of the info below is completed for submission to AP. I have highlighted the info I do not have. Please let me know if you need assistance tracking these down.

- VENDOR CODE VS0000072120
- Receiver # MMDDYY-XXXX (receiver number) {Don't have}
- Funding Line **100-265-2700-1342**
- PO 265 20OUTFRONT916C-MH
- Contractual agreement: {I do not have the signed contract}

Thank you.



Jessica A. Corbitt-Dominguez
 Director, Department of External Affairs
 Fulton County Government
 404-612-8303 (office)
 404-713-5990 (cell)
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[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [FGTV](#) | [#OneFulton E-News](#)

McCloud, Brenda

From: McCloud, Brenda
Sent: Wednesday, January 20, 2021 9:31 AM
To: Husserl, James
Cc: Stewart, Hugh (Hugh.Stewart@fultoncountyga.gov); Kendall, Renee; James, Alesia
Subject: REJECTED FOR RESUBMISSION - OUTFRONT MEDIA - PVX BEM120198
Attachments: REJECT budget line not found PVX BEM120198 - OUTFRONT MEDIA RK.PDF

Importance: High

Good Morning,

The attached invoice for OutFront Media was who Jessica used for the November Election.

The invoice for \$107,000 was submitted to A/P the first of December using funding line 100-265-2700-1342, but was not paid and has now been rejected.

I will use the funds from the CTCL grant.



Brenda E McCloud

Administrative Manager – R&E
Fulton County Government | Department of Registration & Elections
130 Peachtree Street, SW | Suite 2186 | Atlanta GA 30303
404-612-7099 (office)

Connect with Fulton County:

[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [FGTV](#) | [#OneFulton E-News](#)

From: Accounts.Payable
Sent: Tuesday, January 19, 2021 5:29 PM
To: McCloud, Brenda <Brenda.McCloud@fultoncountyga.gov>; Jenkins, Breana <Breana.Jenkins@fultoncountyga.gov>
Cc: Kendall, Renee <Renee.Kendall@fultoncountyga.gov>; James, Alesia <Alesia.James@fultoncountyga.gov>; Hawkins, Lisa <Lisa.Hawkins@fultoncountyga.gov>
Subject: REJECTED FOR RESUBMISSION - OUTFRONT MEDIA - PVX BEM120198
Importance: High

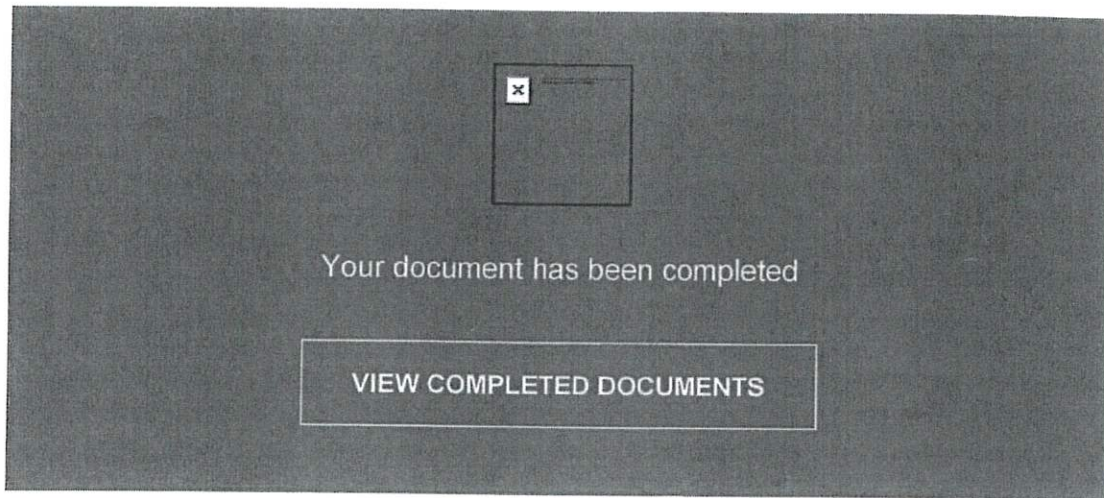
Greetings,

The attached item/items is being rejected for resubmission to accounts.payable@fultoncountyga.gov.

The budget line has not been established for 2021.

McCloud, Brenda

From: DocuSign NA3 System <dse_NA3@docusign.net> on behalf of Mark Hawks via DocuSign <dse_NA3@docusign.net>
Sent: Wednesday, March 3, 2021 2:28 PM
To: McCloud, Brenda
Subject: Completed: Please DocuSign: HALO - AMENDMENT NO. 2.docx.pdf, PO HALO re-establish Amend 2.pdf
Attachments: PO HALO re-establish Amend 2.pdf; HALO - AMENDMENT NO. 2.docx.pdf



Mark Hawks
mark.hawks@fultoncountyga.gov

All parties have completed Please DocuSign: HALO - AMENDMENT NO. 2.docx.pdf, PO HALO re-establish Amend 2.pdf.

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FULTON COUNTY
PURCHASING DEPARTMENT
 130 Peachtree St. SW Suite 1168
 Atlanta, GA 30303-3459
 Phone # (404) 612-5800

PURCHASE ORDER

Page 1 of 2

Invoices must be forwarded to:

Fulton County Registration and Elections
 130 Peachtree St S. W.
 Suite 2186
 Atlanta, GA 30303

To:

HALO INNOVATION PARTNERS LLC
 986 Faith Ave SE

 Atlanta, GA 30316
Contact: Kendall Flagg

Purchase Order Number:

PO 265 21HALOAMEND20303C-

Purchase Order Date:

03/03/21

Delivery Date:
Ship To Address:

Registration And Elections
 130 Peachtree Street S.W.
 Suite 2186
 Atlanta, GA 30303

Vendor No.: VS0000075197

Special Instructions:

BOC#ELECTIONS

Line	Commodity Code / Description	Quantity	Unit(s)	Unit Price	Total Amount
1	96162 Personnel Services (Not Employment) Poll Tech Support for the U.S. Senate Runoff and Early Voting. A Po was not established for Amendment 2.	0.00		\$ 0.00	\$154,836.00
DEVIATION FROM PRICES STATED IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER NOTE: NOT VALID ORDER WITHOUT ACCEPTANCE OF TERMS AND CONDITIONS ON LAST PAGE.					
Purchasing Agent		Refer Question To:		Purchase Order Total	
SIGNATURE DocuSigned by: <i>Pelicia Strong-Whitaker</i> E4F13A9BBB2D4A2...		Buyer: MARK HAWKS Phone #: 404-612-5812		\$154,836.00	

VENDOR COPY

FULTON COUNTY**PURCHASING DEPARTMENT**

130 Peachtree St. SW Suite 1167

Atlanta, GA 30303-3459

Phone # (404) 612-5800

PURCHASE ORDER

Page 2 of 2

Purchase Order Number:
PO 265 21HALOAMEND20303C-
Purchase Order Date:
03/03/21
Delivery Date:
Vendor No.:
VS0000075197

FULTON COUNTY PURCHASING DEPARTMENT "INSTRUCTIONS AND CONDITIONS"

Vendor shall submit monthly invoices for work performed during the previous calendar month, in a form acceptable to the County and accompanied by all support documentation requested by the County, for payment and for services that were completed. The County shall review invoices for approval. The County shall have the right not to pay any invoice or part thereof if not properly supported, or if the costs are not in accordance to the accepted quote/Bid/Proposal or as determined by the County, or are in excess of the actual stage of completion.

Submittal of Invoices: Invoices shall be submitted as follows:

Via Mail:**OR****Via Email:**Email: Accounts.Payable@fultoncountyga.gov

Fulton County Government

141 Pryor Street, SW

Suite 7001

Atlanta, Georgia 30303

Attn: Finance Department – Accounts Payable

At minimum, original invoices must reference all of the following information:

- 1) Vendor Information
 - a. Vendor Name
 - b. Vendor Address
 - c. Vendor Code
 - d. Vendor Contact Information (i.e. phone, fax, email, contact person name)
 - e. Remittance Address
- 2) Invoice Details
 - a. Invoice Date
 - b. Invoice Number (uniquely numbered, no
 - c. Purchase Order Reference Number
 - d. Date(s) of Services Performed
 - e. Itemization of Services Provided/Commodity
- 3) Fulton County Department Information (needed for invoice)
 - a. Department Name
 - b. Department Representative Name
- 4) Cash discounts must be specified on the invoice

Time of Payment: The County shall make payments within thirty (30) days after receipt of a proper invoice.

This Purchase Order, together with the Vendor's written Quote/Bid/Proposal, form a binding agreement based upon the agreed terms between the parties.

The Purchasing Department is the only authority for transactions under this order. The Vendor is cautioned not to accept contrary instructions or conditions from any source other than the Purchasing Department Representative. Should the vendor receive, from any source, contrary instructions or conditions, the Purchasing Department Representative should be notified immediately.

Any changes or modifications to the underlying transaction shall not become effective or binding unless authorized in writing by the Purchasing Agent.

The County is exempt from Georgia State Tax and Federal Excise Tax (#58-6001729). Exemption Certificates will be issued upon request from the Purchasing Department.

VENDOR COPY

VENDOR # VS0000075197
 1700 Northside Drive Suite A7 PMB 715
 Atlanta, GA 30318
 4045935511
 kendall@halo.works
 www.halo.works



BILL TO
 Fulton County Elections Board

INVOICE FCEB004

DATE 01/13/2021 **TERMS** Net 30

DUE DATE 02/12/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/12/2020	Tech Support	Early Voting Site Setup (Dec 7-12, 15PTs, 8 hrs per PT @ \$28/hr)	15	224.00	3,360.00
12/19/2020	Tech Support	Election Day PT Staff-up Training (Dec 16-19, 8 PTs 4.5 hrs per PT @ \$28/hr)	8	126.00	1,008.00
12/28/2020	Tech Support	Early Voting PT Training (Internal refresher training \$0)	57	0.00	0.00
12/30/2020	Tech Support	County Coordinator / Roaming PT Support, Early Voting (Dec 7-30, 226 hours per PT @ \$28/hr)	2	6,328.00	12,656.00
12/30/2020	Tech Support	County Coordinator / Roaming PT Support, Election Day (Setup & Day-of, Jan 3-5, 28 hrs @ \$28/hr)	2	784.00	1,568.00
12/30/2020	Tech Support	Early Voting Site Support (Dec 14-30, 15 PTs 200 hrs per PT @ \$28/hr)	15	5,600.00	84,000.00
01/04/2021	Tech Support	Election Day PT Site Setup (Jan 3-4, 52 PTs 4 hrs per PT @ \$28/hr)	52	112.00	5,824.00
01/05/2021	Tech Support	Election Day PT Support (Jan 5, 44 PTs 15 hrs per PT @ \$28/hr)	44	420.00	18,480.00
01/05/2021	Software Analysis/Consulting	Administration	1	7,500.00	7,500.00
01/05/2021	Software Analysis/Consulting	Site Assignment Coordination	1	2,500.00	2,500.00

PO#: PO 265 20HALO0804C-MH
 Ammendment #2

PO DATE: 8/4/20
VENDOR NO: VS0000075197

Invoiced 1/13/2021

TOTAL DUE

\$136,896.00

VENDOR: VS0000075197
PO: 265 21HALOAMEND20303C-MH
RC: 030421-2685 (Line 1)
IN 030421-2773
FL: 100-265-2634-1160

APPROVAL TO PAY



View All 1 of 1 | Document validated successfully

Invoice(IN) Dept: 265 ID: 0304210000000002773 Ver.: 1 Function: New Phase: Draft Modified by bmcloud , 03/04/2021

Header

General Information Extended Description Document Information

Document Name: Amendment 2 Pdf Tech Support for the U.S. Senate Budget and	Allow Partial Payment: ☒
Origination Date: 03/04/2021	Vendor: [REDACTED]
Invoiced Date: 03/13/2021	Vendor Invoice Number: [REDACTED]
Tracking Date: 03/04/2021	Total Document Amount: \$136,896.00
Invoiced Location: R&E	Closed Amount: \$0.00
Invoiced by: bmcloud BRENDA MCCLOUD 404-612-7020	Closed Date: Open Amount: \$136,896.00
Phone Ext: Referenced Amount: \$0.00	
Description: brenda.mccloud@fultoncountyga.gov	

View All 1 of 1 | Document submitted successfully

Receiver(RC) Dept: 265 ID: 0304210000000002685 Ver.: 1 Function: New Phase: Final

Modified by bmccloud , 03/04/2021

Commodity		Total Lines: 1	Commodity Line: 1	Commodity: 96162	Total Qty Received: 0.00000	
Commodity Line	Commodity	CL Description	Received Qty	Rejected Qty	Received SC Amount	Total Qty Received
1	96162	Poll Tech Support for U.S. Senate Runoff and Early Voting	0.00000	0.00000	\$136,896.00	0.00000
From 1 to 1 Total: 1						

General Information Tolerance Information

Line Type: Service ☒	Commodity Match Type: 3
Ref Award Line: 1	MSDS Required: ☐
CL Description: Poll Tech Support for U.S. Senate Runoff and Early Voting	MSDS Received: ☐
Commodity: 96162	Shipment Indicator: ☒
Stock Item Suffix:	Condition: 20 Partial Billing
Unit:	Reason: (Auto) Product not in stock
Ordered Qty: 0.00000	Comments:
Received Qty: 0.00000	
Rejected Qty: 0.00000	
Total Qty Received: 0.00000	
Ordered SC Amount: \$154,836.00	
Received SC Amount: \$136,896.00	
Commodity Description: Personal Services and Employment	

McCloud, Brenda

From: DocuSign NA3 System <dse_NA3@docusign.net> on behalf of Mark Hawks via DocuSign <dse_NA3@docusign.net>
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Mark Hawks
mark.hawks@fultoncountyga.gov

All parties have completed Please DocuSign: HALO - AMENDMENT NO. 2.docx.pdf,
PO HALO re-establish Amend 2.pdf.

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 Phone # (404) 612-5800

PURCHASE ORDER

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 Suite 2186
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Purchase Order Number:

PO 265 21HALOAMEND20303C-

Purchase Order Date:

03/03/21

Delivery Date:
To:

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 986 Faith Ave SE

 Atlanta, GA 30316
Contact: Kendall Flagg

Ship To Address:

Registration And Elections
 130 Peachtree Street S.W.
 Suite 2186
 Atlanta, GA 30303

F.O.B.:

Vendor No.: VS0000075197

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VENDOR COPY

FULTON COUNTY**PURCHASE ORDER**

Page 2 of 2

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130 Peachtree St. SW Suite 1167
Atlanta, GA 30303-3459
Phone # (404) 612-5800

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OR

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01/05/2021	Tech Support	Election Day PT Support (Jan 5, 44 PTs 15 hrs per PT @ \$28/hr)	44	420.00	18,480.00
01/05/2021	Software Analysis/Consulting	Administration	1	7,500.00	7,500.00
01/05/2021	Software Analysis/Consulting	Site Assignment Coordination	1	2,500.00	2,500.00

PO#: PO 265 20HALO0804C-MH
 Amendment #2

PO DATE: 8/4/20
VENDOR NO: VS0000075197

Invoiced 1/13/2021

TOTAL DUE	\$136,896.00
-----------	--------------

VENDOR: VS0000075197
PO: 265 21HALOAMEND20303C-MH
RC: 030421-2685 (Line 1)
IN 030421-2773
FL: 100-265-2634-1160

APPROVAL TO PAY JS McCloud

View All 1 of 1 |  Document validated successfully

Invoice(IN) Dept: 265 ID: 0304210000000002773 Ver.: 1 Function: New Phase: Draft Modified by bmccloud , 03/04/2021

Header



General Information Extended Description Document Information

Document Name: Amendment 2 Poll Tech Support for the U.S. Senate Runoff and	Allow Partial Payment: ☒
Origination Date: 03/04/2021	Vendor: 404-612-7020
Invoiced Date: 01/13/2021	Vendor Invoice Number: 404-612-7020
Tracking Date: 03/04/2021	Total Document Amount: \$136,896.00
Invoiced Location: RSE	Closed Amount: \$0.00
Invoiced by: bmccloud BRENDA MCCLOUD 404-612-7020	Closed Date:
Phone Ext:	Open Amount: \$136,896.00
brenda.mccloud@fulltoncountyga.gov	Referenced Amount: \$0.00
Description:	

AMENDMENT NO. 2 TO FORM OF CONTRACT

Contractor: **Halo Innovation Partners, LLC**
Address: **1700 Northside Drive, Suite A7 PMB 715**
Atlanta, Georgia 30318
Telephone: **(762) 239-0100**
E-mail: **Kendall@halo.works**
Contact: **Kendall Flagg, Chief Executive Officer**

W I T N E S S E T H

WHEREAS, Fulton County ("County") entered into an Emergency Authorization Agreement with Halo Innovation Partners, LLC to provide Poll Tech Support for the U.S. Senate Runoff and Early Voting Election on behalf of the Department of Registration & Elections; and

WHEREAS, the Contractor has performed or continues to perform satisfactorily over the period of the Contract; and

WHEREAS, the County desires Halo Innovation Partners, LLC to provide additional support services for the U.S Senate Runoff beginning December 7, 2020 through January 5, 2021 to provide Election Poll Technical Support Staff services; and

WHEREAS, the Purchasing Agent with approval and concurrence of the County Manager has determined that an emergency exists under 102-385, Emergency Procurement and makes this Amendment No. 2 to Form of Contract award pursuant thereto and the information shall be forwarded to the Board of Commissioners for ratification and be made a part of the minutes of the next scheduled meeting of the Board of Commissioners.

NOW, THEREFORE, the County and Halo Innovation Partners, LLC agree as follows:

This Amendment No. 2 to the Contract is effective upon execution and continues through November 3, 2020 between the County and Halo Innovation Partners, LLC agreeing that all Services specified will be performed in accordance with this Amendment No. 2 to Form of Contract and the Contract Documents.

1. **SCOPE OF WORK TO BE PERFORMED:** To provide Election Poll Technical Support Staff services as described in Attachment 1 for the U.S. Senate Runoff and Early Voting Election.

2. **COMPENSATION:** The Scope of Work shall be performed by the Service Provider for the additional funding amount not to exceed \$154,836.00.00 (One Hundred Fifty Four Thousand Eight Hundred Thirty Six Dollars and No Cents.)
3. **LIABILITY OF COUNTY:** This Amendment No. 2 to the original Contract shall not become binding on the County and the County shall not incur any liability upon same until such Amendment has been executed by the Chairman of the Board of Commissioners, attested to by the Clerk to the Commission and delivered to the Service Provider.
4. **EFFECT OF AMENDMENT NO. 2 TO ORIGINAL CONTRACT:** Except as modified by this Amendment No. 2 to the Contract, the original Contract, and all terms and conditions therein shall remain in full force and effect.

[SIGNATURES ON FOLOWING PAGE]

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals this the
25th day of December, 2020.

FULTON COUNTY, GEORGIA

DocuSigned by:

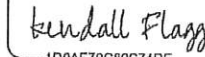


4ABC2C24BB7A15E

Dick Anderson
County Manager

**HALO INNOVATION PARTNERS,
LLC**

DocuSigned by:

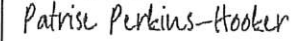


1D0AE70C80C74DF...

Kendall Flagg
Chief Executive Officer

APPROVED AS TO FORM:

DocuSigned by:



7130046199004C9

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:



762F86CC5F4C401

Richard L. Barron, Director
Registration & Elections

McCloud, Brenda

From: McCloud, Brenda
Sent: Thursday, July 1, 2021 3:54 PM
To: Jenkins, Queena
Cc: Williams, Jonnah; Eskridge, Patrick; Jones, Ralph
Subject: EXPLANATION - BLUECREST AGREEMENT

Ms. Queena,

I needed assistance from Ralph Jones, Registration Chief to explain the cost difference with BlueCrest as indicated below.



Brenda E McCloud

Administrative Manager – R&E
Fulton County Government | Department of Registration & Elections
130 Peachtree Street, SW | Suite 2186 | Atlanta GA 30303
404-612-7099 (office)
Connect with Fulton County:
[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [FGTV](#) | [#OneFulton E-News](#)

From: Jones, Ralph
Sent: Thursday, July 1, 2021 3:43 PM
To: McCloud, Brenda <Brenda.McCloud@fultoncountyga.gov>
Subject: RE: BLUECREST AGREEMENT

The original annual maintenance agreement for Bluecrest was \$57,601, but a purchase order was not created and the vendor was not paid at that time.

The Secretary of State changed the absentee ballot envelopes during the 2020 election season. With this change our Reliavote system had to be upgraded to accept the SOS envelope and Fulton County envelope and that increased the cost.

Bluecrest technicians put in extension time over that period to get the machine fixed. When we received the invoice, it was for a total of \$187,806.00. This is based on 04/2019 – 04/2021 which is \$93,903 a year.



Ralph M. Jones

Registration Chief
Voter Registration & Elections Division
404-612-7050
404-612-3697 fax
Connect with Fulton County:
[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [FGTV](#) | [#OneFulton E-News](#)

McCloud, Brenda

From: Husserl, James
Sent: Thursday, December 31, 2020 9:58 AM
To: Kendall, Renee; McCloud, Brenda; Accounts.Payable
Cc: Strong-Whitaker, Felicia; Stewart, Hugh; Crowe, Franchikisk; McTier, Sabrinna; Hawkins, Lisa; James, Alesia; Whitted, Ivan; Jones, Monica
Subject: RE: AML PAYMENT TO DMT SOLUTIONS, DBA BLUECREST

Hi Renee,
I talked to Sharon. We will move funding for this.
Thanks

From: Kendall, Renee
Sent: Thursday, December 31, 2020 9:51 AM
To: McCloud, Brenda; Accounts.Payable; Husserl, James
Cc: Strong-Whitaker, Felicia; Stewart, Hugh; Crowe, Franchikisk; McTier, Sabrinna; Hawkins, Lisa; James, Alesia; Whitted, Ivan; Jones, Monica
Subject: RE: AML PAYMENT TO DMT SOLUTIONS, DBA BLUECREST
Importance: High

James,

Good morning. Any final word regarding BlueCrest. Attached is a copy of the PVX for reference.

Thanks,

Renée Kendall
Accounts Payable Manager
Fulton County Government

From: McCloud, Brenda
Sent: Wednesday, December 30, 2020 2:08 PM
To: Accounts.Payable <Accounts.Payable@fultoncountyga.gov>
Cc: Strong-Whitaker, Felicia <Felicia.Strong-Whitaker@fultoncountyga.gov>; Kendall, Renee <Renee.Kendall@fultoncountyga.gov>; Stewart, Hugh <Hugh.Stewart@fultoncountyga.gov>; Crowe, Franchikisk <Franchikisk.Crowe@fultoncountyga.gov>
Subject: RE: AML PAYMENT TO DMT SOLUTIONS, DBA BLUECREST

A/P please hold up on this run. James Husserl instructed Hugh to sweep accounting lines that I need to transfer funds back into. I will send confirmation when funds are transferred

Thanks.

Bodison, Mariska

From: McCloud, Brenda
Sent: Wednesday, July 21, 2021 4:51 PM
To: Jenkins, Queena
Cc: Eskridge, Patrick
Subject: Explanations - Invoices Not Paid Timely
Attachments: OUTFRONT; HALO; BLUECREST

Ms. Queena,

Find below in the chart, explanations for three of ten invoices found not paid timely. I have also attached supporting documentations that will hopefully, give clarity to my explanations.

I am working on the others from Dominion that takes some thought to explain.

Vendor	Amount	Explanation
DMT Solutions, Bluecrest	\$187,806	The original AML was for \$57,601. I was informed there would be modifications/upgrade to the mailing equipment because of a change in envelopes to mail absent ballots by the State. The increase in the costs needed approval and funding identified by the COO (email attached), which caused a delay in processing payment.
HALO	\$136,896	Funds were needed that were not budgeted for poll technicians for the January 2021 Federal Runoff. Once funds were identified, a PO was created on 3/3/21 from Purchasing, where I submitted payment the next day 3/4/21.
Outfront Media	\$107,500	The marketing service was requested by Jessica Corbitt, where the invoice was sent to. I received the invoice from Jessica on 11/19/2020. I processed the invoice for payment as soon as I could. This was post November Election.

Finding 3 - 10 invoices not paid timely:

DMT Solutions, Bluecrest
Dominion Voting = \$104,000
Dominion Voting = \$155,000
Dominion Voting = \$103,000
Dominion Voting = \$929,000
Dominion Voting = \$442,000
Dominion Voting = \$261,000
Dominion Voting = \$407,000
Halo Innovation = \$136,896
Outfront = \$107,500 (Inv

From: McCloud, Brenda
Sent: Wednesday, July 21, 2021 4:51 PM
To: Jenkins, Queena <Queenena.Jenkins@fultoncounttyga.gov>
Cc: Eskridge, Patrick <Patrick.Eskridge@fultoncounttyga.gov>
Subject: Explanations - Invoices Not Paid Timely

Ms. Queena,

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HALO	\$136,896	Funds were needed that were not budgeted for poll technicians for the January 2021 Federal Runoff. Once funds were identified, a PO was created on 3/3/21 from Purchasing, where I submitted payment the next day 3/4/21.
Outfront Media	\$107,500	The marketing service was requested by Jessica Corbitt, where the invoice was sent to. I received the invoice from Jessica on 11/19/2020. I processed the invoice for payment as soon as I could. This was post November Election.

Finding 3 - 10 invoices not paid timely:

DMT Solutions, Bluecrest = \$187,806 (Invoices for 2019 & 2020)

Dominion Voting = \$104,000 (Invoice date was 4/17/20, submitted for payment on 7/29/20)
Dominion Voting = \$155,511 (Invoice date was 7/20/20, purchase order date was 12/15/20)
Dominion Voting = \$103,674 (Invoice date was 7/20/20, purchase order date was 12/15/20)
Dominion Voting = \$929,770.80 (Invoice date was 11/2/2020, invoice was paid on 12/18/20)
Dominion Voting = \$442,056.70 (Invoice date was 10/19/20, invoice was paid on 12/18/20)
Dominion Voting = \$261,000 (Invoice date was 1/31/21, submitted for payment on 3/29/21)
Dominion Voting = \$407,000 (Invoice date was 1/31/21, submitted for payment on 3/29/21)
Halo Innovation = \$136,896 (Invoice date was 1/13/21, submitted for payment on 3/4/21)
Outfront = \$107,500 (Invoice date was 10/21/20, submitted for payment on 12/1/20)



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

Felicia Strong-Whitaker, Director

BOC #:20-0111

BOC DATE: 2/5/20

BOC AMT: \$1,000,000.00

DATE CREATED: July 24, 2020

RE: **# Master Agreement (MA) # 20MADOMIN126311C-MH**Vendor: **DOMINION VOTING SYSTEMS, INC.**

This letter is to advise you that Master Agreement **# 20MADOMIN126311C-MH** in an amount up to **\$ 355,190.00** have been issued in lieu of a regular purchase order. The requesting department, **Department of Registration and Elections** will use this instrument to make purchases against Delivery Orders, up to an amount not to exceed **\$ 1,000,000.00** for the purchase of goods/services related to **MA # 20MADOMIN126311C-MH**. This MA may be used by the **Department of Registration and Elections** during **07/1/2020** through **12/31/2020**.

Please reference this MA number on all invoices submitted.

The shipping and invoice for this MA are as follows:

Ship To Address	Invoice Address
Department of Registration And Elections 130 Peachtree Street S.W. Suite 2186 Atlanta GA 30303	Department of Registration And Elections 130 Peachtree Street S.W. Suite 2186 Atlanta GA 30303

If you have questions relating to this matter, please contact, **Ms. Brenda McCloud, Department of Registration and Elections @404-612-2070**

Sincerely,

Mr. Mark Hawks,
Chief Assistant Purchasing Agent

**EXHIBIT A
TO THE
VOTING SYSTEM ACQUISITION AGREEMENT
FULTON COUNTY, GA
DOMINION VOTING SYSTEMS, INC.**

PRICING AND PAYMENT SUMMARY

1. Pricing Summary

DESCRIPTION	QTY	UNIT PRICE	EXTENSION
ImageCast Tabulators			
ImageCast Precinct (ICP) Tabulator	65	\$3,900.00	\$253,500.00
Sub-Total:			\$253,500.00
Support Services			
Off-Site Support Services(/hr)	8	\$235.00	\$1,880.00
Sub-Total:			\$1,880.00
Estimated Shipping			
Estimated Shipping	1	\$3,850.00	\$3,805.00
Sub-Total:			\$3,805.00
Total Year 1 Purchase:			\$259,185.00
Annual Software Licenses*			
ICP Annual Firmware License	65	\$228.00	\$14,820.00
Total Annual License Fee:			\$14,820.00

* Dominion reserves the right to adjust the Annual Software License Fee within three percent (3%) of the then current fee

- 2. Payment Schedule** - Dominion shall provide invoices to the Customer as described below. The Customer shall pay invoices in a timely manner and no later than thirty (30) calendar days from receipt of a Dominion invoice. Payments specified in this Exhibit are exclusive of all excise, sale, use and other taxes imposed by any governmental authority, all of which taxes shall be reimbursed by the Customer.

ID	Invoice Date	Payment Amount
1	Agreement Signing- 60%	\$155,511.00
2	Equipment Acceptance - 40%	\$103,674.00
3	License and Warranty Fees (Annual Invoice starting May 1, 2021)	\$14,820.00

3. Deliverables Description

- 3.1 ***Voting System Products.*** Items provided in this Agreement are State of Georgia certified voting system products as described and provided by the State Contract.
- 3.2 ***Travel and Expenses included.*** All costs of Dominion transportation, lodging and meal expenses are included during the Agreement Term.
- 3.3 ***Ongoing telephone support.*** Telephone support shall be available for Customers during the Term of the Agreement at no additional costs.
- 3.4 ***Other Services, Consumables or Equipment.*** Any other services, consumables or equipment not specifically identified in this Agreement are available for purchase by the Customer at the then current Dominion list price.

McCloud, Brenda

From: McTier, Sabrina
Sent: Monday, November 30, 2020 5:03 PM
To: McCloud, Brenda; Strong-Whitaker, Felicia
Cc: Barron, Richard L; Whitmore, Sharon; Jenkins, Donna; Husserl, James; Roach, Anna; Kirby, Ellis; Oshikoya, Hakeem
Subject: RE: Outstanding COVID Purchase Orders

This is where we are stuck with Dominion. This is the amendment along with how the detail from the amendment of how the PO was established, and the invoices provided to us by the vendor. It's difficult to make heads or tails of what we are paying for and from which purchase order. Even if I followed the vague description on their invoice, the math doesn't even add up to equal the payment schedule... to even try and tie back to not just a \$\$\$ amount, but a quantity per unit to make the payment. And, if it was confirmed that all goods were received... it doesn't reconcile to a total on these invoices. For the ones that were able to match... those have been paid. We have been working on how to translate a "agreement signing amount" as the description to ID #1 or 2 (which have already been paid 100%) to possibly #3 but the amounts still don't add up.

Felicia, we appreciate the work done for the modification of the purchase orders, we need a conduit with Barry/Dominion and what we show as outstanding and a crosswalk to help pay.

Amendment 2 –

2. **Payment Schedule** - Dominion shall provide invoices to the Customer as described below. The Customer shall pay invoices in a timely manner and no later than thirty (30) calendar days from receipt of a Dominion invoice.

ID	Invoice Date	Payment Amount
1	Amendment 1 Signing	\$1,485,604.20
2	Amendment 2 Signing	\$344,100.00
3	Equipment Acceptance	\$990,402.80
4	License Fees (Annual Invoice starting August 1, 2021)	\$149,884.00

Purchase Orders were set up to the detail shown here on the Amendment

AMENDMENT 1
TO THE VOTING SYSTEM AND SERVICES AGREEMENT
BY AND BETWEEN
DOMINION VOTING SYSTEMS, INC.
AND FULTON COUNTY, CA

This Amendment 1 to the Voting Systems Acquisition Agreement is made and entered into this 1st day of August 2020 between Fulton County, CA ("Customer") and Dominion Voting Systems, Inc. ("Dominion").

RECITALS

WHEREAS, on May 1, 2020, the Customer and Dominion entered into a Voting Systems Acquisition Agreement (the "Agreement"); and

WHEREAS, the Customer and Dominion now desire to amend the Agreement as described herein:

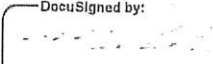
TERMS

NOW, THEREFORE, the parties amend the Agreement in accordance with the terms and conditions set forth below:

- A. **Incorporation of Recitals.** The above recitals are true and correct and incorporated herein by this reference as if fully set forth.
- B. **Additional Exhibit:** Exhibit A-1 (attached to this Amendment 1) is hereby added and incorporated into to the Agreement.
- C. **All Other Terms.** All other terms and provisions of the Agreement shall remain in full force and effect

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

DOMINION VOTING SYSTEMS, INC.

DocuSigned by:

93A1F26626534CD...
Authorized Signature

John Poulos
Name

President & CEO
Title

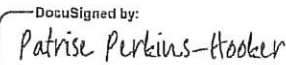
08/10/2020
Date

FULTON COUNTY, GOVERNMENT

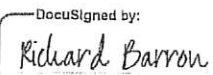
DocuSigned by:

4A8C2C24B87A45E...
Dick Anderson
County Manager

APPROVED AS TO FORM:

DocuSigned by:

71260461BB0D4CD...
Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:

762F86CC5F4C411...
Richard L. Barron, Director
Registration & Elections

AMENDMENT 1
TO THE VOTING SYSTEM AND SERVICES AGREEMENT
BY AND BETWEEN
DOMINION VOTING SYSTEMS, INC.
AND FULTON COUNTY, CA

This Amendment 1 to the Voting Systems Acquisition Agreement is made and entered into this 1st day of August 2020 between Fulton County, CA ("Customer") and Dominion Voting Systems, Inc. ("Dominion").

RECITALS

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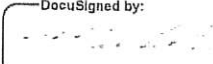
TERMS

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- C. **All Other Terms.** All other terms and provisions of the Agreement shall remain in full force and effect

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

DOMINION VOTING SYSTEMS, INC.

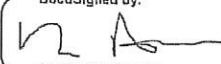
DocuSigned by:

93A1F26626531CD...
Authorized Signature

John Poulos
Name

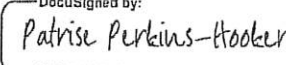
President & CEO
Title

08/10/2020
Date

FULTON COUNTY, GOVERNMENT

DocuSigned by:

4A8C2C24B87A45E...
Dick Anderson
County Manager

APPROVED AS TO FORM:

DocuSigned by:

712B04619B004CD...
Office of the County Attorney

APPROVED AS TO CONTENT:

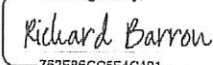
DocuSigned by:

762F86CC5F4C401...
Richard L. Barron, Director
Registration & Elections

EXHIBIT A-1
VOTING SYSTEM ACQUISITION AGREEMENT
FULTON COUNTY, GA
DOMINION VOTING SYSTEMS, INC.

PRICING AND PAYMENT SUMMARY

1. Pricing Summary

Product/Service	Qty	Unit Price	Extension
In-Person Voting: Polling Location Hardware			
ImageCast Precinct Tabulator	153	\$3,900.00	\$596,700.00
Power Supply - ICP	153	\$20.00	\$3,060.00
ImageCast X Kit - Prime (aluminum) BMD	350	\$3,500.00	\$1,225,000.00
UPS - CyberPower 1500VA - with Inverter	175	\$800.00	\$140,000.00
ImageCast X Privacy Screen - Custom	350	\$15.00	\$5,250.00
ICE / ICP Power Cord - 15'	153	\$37.50	\$5,737.50
		Sub-Total	\$1,975,747.50
Accessories			
Hand Cart - Avalue	175	\$37.00	\$6,475.00
Strap - Cinching - 4'	350	\$16.75	\$5,862.50
ImageCast Precinct Ballot Box - Plastic	153	\$1,000.00	\$153,000.00
ImageCast X Prime Transport Bag with Wheels	350	\$60.00	\$21,000.00
ICP Plastic Ballot Box Adapter Kit	153	\$13.50	\$2,065.50
Bag - BMD Printer Transport - M501dn	350	\$63.00	\$22,050.00
		Sub-Total	\$210,453.00
Consumables/Parts			
ImageCast X Prime Voter Smart Card - Green	1,750	\$8.10	\$14,175.00
USB Flash Drive - 8GB - 3.0	175	\$16.60	\$2,905.00
ImageCast X Prime Poll Worker Smart Card -	175	\$8.10	\$1,417.50
ICP Paper Roll (72')	306	\$2.50	\$765.00
Stylus - Disposable - Box of 1500	75	\$225.00	\$16,875.00
Dispenser - Disposable Stylus	250	\$175.00	\$43,750.00
		Sub-Total	\$79,887.50
Election Management Hardware			
Electronic Poll Book	500	\$1,147.00	\$573,500.00
Indoor Access Point - MR33	2	\$3,058.00	\$6,116.00
MBP Kit #3 In-Office High Volume (3400)	3	\$11,560.00	\$34,680.00
Paper Tray - High Capacity	3	\$700.00	\$2,100.00
		Sub-Total	\$616,396.00
Support Services			
On-Site Services - Non-Election Day (/day)	1	\$2,000.00	\$2,000.00
		Sub-Total	\$2,000.00

PURCHASE TOTAL	\$2,476,007.00
-----------------------	-----------------------

Product/Service	Qty	Unit Price	Extension
Annual Licenses			
ImageCast X Annual Firmware License	350	\$150.00	\$52,500.00
ImageCast Precinct Annual Firmware License	153	\$228.00	\$34,884.00
Poll Book Annual License	200	\$125.00	\$25,000.00
Annual Fees			\$112,384.00

* Dominion reserves the right to adjust the Annual Fees within three percent (3%) of the then current fee.

Included are Fulton County Purchase orders:

PO 265 20COVIDDOMIN716C-MH
 PO 26520DOMINISCAN717C-MH
 PO 265 20DOMINPOLL0730C-MH

2. **Payment Schedule** - Dominion shall provide invoices to the Customer as described below. The Customer shall pay invoices in a timely manner and no later than thirty (30) calendar days from receipt of a Dominion invoice.

ID	Invoice Date	Payment Amount
1	Agreement Signing	\$1,485,604.20
2	Equipment Acceptance	\$990,402.80
3	License Fees (Annual Invoice starting August 1, 2021)	\$112,384.00

AMENDMENT 2
TO THE VOTING SYSTEM AND SERVICES AGREEMENT
BY AND BETWEEN
DOMINION VOTING SYSTEMS, INC.
AND FULTON COUNTY, CA

This Amendment 2 to the Voting Systems Acquisition Agreement is made and entered into this 15th day of September 2020 between Fulton County, CA ("Customer") and Dominion Voting Systems, Inc. ("Dominion").

RECITALS

WHEREAS, on May 1, 2020, the Customer and Dominion entered into a Voting Systems Acquisition Agreement, which was modified by Amendment 1 dated August 1, 2020 (collectively the "Agreement"); and

WHEREAS, the Customer and Dominion now desire to amend the Agreement as described herein:

TERMS

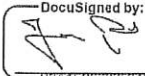
NOW, THEREFORE, the parties amend the Agreement in accordance with the terms and conditions set forth below:

- A. **Incorporation of Recitals.** The above recitals are true and correct and incorporated herein by this reference as if fully set forth.
- B. **Additional Exhibit:** Exhibit A-1 of Amendment 1 is hereby deleted in its entirety and replaced by Exhibit A-1 attached to this Amendment 2 and incorporated into to the Agreement.
- C. **All Other Terms.** All other terms and provisions of the Agreement shall remain in full force and effect

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written.

DOMINION VOTING SYSTEMS, INC.

DocuSigned by:



Authorized Signature

John Poulos

Name

President & CEO

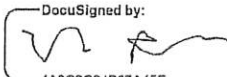
Title

09/15/2020

Date

FULTON COUNTY, GOVERNMENT

DocuSigned by:

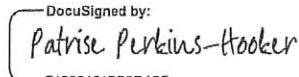


Dick Anderson

County Manager

APPROVED AS TO FORM:

DocuSigned by:

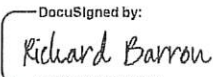


712804618B0D4CD

Office of the County Attorney

APPROVED AS TO CONTENT:

DocuSigned by:



762F86CC5E4C401

Richard L. Barron, Director
Registration & Elections

EXHIBIT A-1
VOTING SYSTEM ACQUISITION AGREEMENT
FULTON COUNTY, GA
DOMINION VOTING SYSTEMS, INC.

PRICING AND PAYMENT SUMMARY

1. Pricing Summary

Product/Service	Qty	Unit Price	Extension
In-Person Voting: Polling Location Hardware			
ImageCast Precinct Tabulator	153	\$3,900.00	\$596,700.00
Power Supply - ICP	153	\$20.00	\$3,060.00
ImageCast X Kit - Prime (aluminum) BMD	350	\$3,500.00	\$1,225,000.00
UPS - CyberPower 1500VA - with Inverter	175	\$800.00	\$140,000.00
ImageCast X Privacy Screen - Custom	350	\$15.00	\$5,250.00
ICE / ICP Power Cord - 15'	153	\$37.50	\$5,737.50
		Sub-Total	\$1,975,747.50
Accessories			
Hand Cart - Avalue	175	\$37.00	\$6,475.00
Strap - Cinching - 4'	350	\$16.75	\$5,862.50
ImageCast Precinct Ballot Box - Plastic	153	\$1,000.00	\$153,000.00
ImageCast X Prime Transport Bag with Wheels	350	\$60.00	\$21,000.00
ICP Plastic Ballot Box Adapter Kit	153	\$13.50	\$2,065.50
Bag - BMD Printer Transport - M501dn	350	\$63.00	\$22,050.00
		Sub-Total	\$210,453.00
Consumables/Parts			
ImageCast X Prime Voter Smart Card - Green	1,750	\$8.10	\$14,175.00
USB Flash Drive - 8GB - 3.0	175	\$16.60	\$2,905.00
ImageCast X Prime Poll Worker Smart Card -	175	\$8.10	\$1,417.50
ICP Paper Roll (72')	306	\$2.50	\$765.00
Stylus – Disposable – Box of 1500	75	\$225.00	\$16,875.00
Dispenser – Disposable Stylus	250	\$175.00	\$43,750.00
		Sub-Total	\$79,887.50
Election Management Hardware			
Electronic Poll Book	500	\$1,147.00	\$573,500.00
Indoor Access Point - MR33	2	\$3,058.00	\$6,116.00
MBP Kit #3 In-Office High Volume (3400)	3	\$11,560.00	\$34,680.00
Paper Tray – High Capacity	3	\$700.00	\$2,100.00
		Sub-Total	\$616,396.00
Support Services			
On-Site Services - Non-Election Day (/day)	1	\$2,000.00	\$2,000.00
		Sub-Total	\$2,000.00

Estimated Shipping			
Shipping (estimated) – ICP, ICX accessories and MBP Kits	N/A	\$33,579.70	\$33,579.70
PURCHASE TOTAL			\$2,918,063.70

Product/Service	Qty	Unit Price	Extension
Annual Licenses			
ImageCast X Annual Firmware License	350	\$150.00	\$52,500.00
ImageCast Precinct Annual Firmware License	153	\$228.00	\$34,884.00
Poll Book Annual License	500	\$125.00	\$62,500.00
MBP Oki-C931 Warranty	3	\$1,700.00	\$5,100.00
Annual Fees			\$154,984.00

* Dominion reserves the right to adjust the Annual Fees within three percent (3%) of the then current fee

2. **Payment Schedule** - Dominion shall provide invoices to the Customer as described below. The Customer shall pay invoices in a timely manner and no later than thirty (30) calendar days from receipt of a Dominion invoice.

ID	Invoice Date	Payment Amount
1	Amendment 1 Signing	\$1,485,604.20
2	Amendment 2 Signing*	\$442,056.70
3	Equipment Acceptance	\$990,402.80
4	License Fees (Annual Invoice starting August 1, 2021)	\$154,984.00

- Invoice #135957 for \$37,331.70 issued 9-10-20 will be credited as the items are contained within the \$442,056.70 as shown above.

Williams, Nadine

From: Williams, Nadine
Sent: Saturday, September 5, 2020 7:11 AM
To: Jenkins, Breana (Breana.Jenkins@fultoncountyga.gov)
Cc: McCloud, Brenda (Brenda.McCloud@fultoncountyga.gov)
Subject: FW: APS Custodial Vendor Contacts

Bre,

We had a meeting with APS, long story short reimbursing them for cleaning is off setting their budget, therefore they want their cleaning contractors to bill us directly. They have forwarded the list below of vendors that will need invoicing instructions.

From: Cooper, David [mailto:dacooper@atlanta.k12.ga.us]
Sent: Friday, September 4, 2020 8:13 AM
To: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>
Cc: Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Subject: APS Custodial Vendor Contacts

CLEANING VENDORS 2020-2021	
CLEANING CONTRACTOR	CONTACT
3H SERVICE SYSTEM,INC	KRISTINA WOO -470-557-2636 JOHN HEO -770-975-9343 POST OFFICE BOX 2613 ACWORTH, GEORGIA 30102 Email: cs@e-3h.com
ABC CONTRACT SERVICES, LLC	ALBERT VONJOE-770-907-4565 765 NEW MAGNOLIA CT. COLLEGE PARK, GEORGIA 30349 EMAIL: chief.vonjoe@yahoo.com

AMERICAN FACILITY SERVICES, INC	HAROLD ANGEL-770-740-1613 1325 UNION HILL INDUSTRIAL COURT SUITE A 30004 EMAIL: hangel@amfacility.com	ALPHARETTA, GEORGIA
BUILDING MAINTENANCE SERVICES	CRAIG ZAK-770-218-2996 105 KENNESAW, GEORGIA 30144	1955 VAUGHN ROAD SUITE EMAIL: czak@bmsinc.us
PRITCHARD INDUSTRIES SOUTHEAST, INC	JUAN QUAMMIE-470-423-1591 MARK FARLEY-404-231-1522 120 INTERSTATE NORTH PARKWAY 30339	VINCE LAWSON - 470-728-4692 ATLANTA, GEORGIA, MFARLEY@PRITCHARDINDUSTRIES.COM vlawson@pritchardindustries.com

R/
David Cooper
Maintenance & Operations Manager
Custodial Services
404-802-7551

Williams, Nadine

From: Williams, Nadine
Sent: Wednesday, December 16, 2020 3:30 PM
To: Jenkins, Breana (Breana.Jenkins@fultoncountyga.gov)
Subject: FW: Vote Polling Site Cleaning Invoices
Attachments: American Facility Services.pdf; Pritchard.pdf; Inv_84402_from_BUILDING_MAINTENANCE_SERVICES_INC_14072.pdf
Importance: High

Please reply all with a status.



Thank you,
Nadine Etienne Williams
Elections Chief, MBA
Department of Registration & Elections
404-612-3130
Fax 404-612-0693
Connect with Fulton County:
[Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [FGTV](#) | [#OneFulton E-News](#)

From: Pennyman, Carla [mailto:cpennyman@atlanta.k12.ga.us]
Sent: Wednesday, December 16, 2020 3:20 PM
To: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>; Ross, John <John.Ross@fultoncountyga.gov>; Jewell, Tonia <Tonia.Jewell@fultoncountyga.gov>
Cc: Cooper, David <dacooper@atlanta.k12.ga.us>; Williams, Michael <williamsmd@atlanta.k12.ga.us>; Jones, Clifford <cajones@atlanta.k12.ga.us>; Dudley, Veleeka <Veleeka.Dudley@atlanta.k12.ga.us>; Joseph, Herb C <hcjoseph@atlanta.k12.ga.us>
Subject: FW: Vote Polling Site Cleaning Invoices
Importance: High

Good Afternoon,

This email is a follow up on previous email sent in reference to the invoices for cleaning and sanitizing the schools for elections.

Our contractors are saying they still have not been paid. Please provide some timeline that they will be paid for the cleaning and sanitizing of the schools after the previous elections.

Also, would like to get this resolved so that the vendors can be paid in a timely manner for the upcoming January runoff in January.

Thank you in advance for your assistance in this matter.

Have a great day and stay safe.

Carla

Carla Pennyman
Manager of Property Development
Atlanta Public Schools
Facilities Services Department
404-802-3733
cpennyman@atlanta.k12.ga.us

From: Pennyman, Carla

Sent: Thursday, December 3, 2020 3:03 PM

To: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>; Ross, John <John.Ross@fultoncountyga.gov>; Jewell, Tonia <Tonia.Jewell@fultoncountyga.gov>

Cc: Cooper, David <dacooper@atlanta.k12.ga.us>; Williams, Michael <williamsmd@atlanta.k12.ga.us>; Jones, Clifford <cajones@atlanta.k12.ga.us>; Dudley, Veleeka <Veleeka.Dudley@atlanta.k12.ga.us>; Joseph, Herb C <hcjoseph@atlanta.k12.ga.us>

Subject: FW: Vote Polling Site Cleaning Invoices

Good Afternoon,

APS asked that the Fulton County contract directly with the APS cleaning contractors to clean and sanitize after each election.

The attached invoices have been forwarded to Fulton County and remain unpaid to our contractors.

Please assist in getting these invoices paid.

Your assistance in matter will be greatly appreciated.

Have a great day.

Carla Pennyman
Manager of Property Development
Atlanta Public Schools
Facilities Services Department
404-802-3733
cpennyman@atlanta.k12.ga.us

From: Cooper, David <dacooper@atlanta.k12.ga.us>
Sent: Thursday, December 3, 2020 2:52 PM
To: Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Subject: Vote Polling Site Cleaning Invoices

Carla,
Please forward the attached voting poll cleaning invoices to Fulton County for the City of Atlanta Public School voting sites. The vendors are American facility Service, Pritchard Industries, and Building Maintenance Services.

R/
David Cooper
Maintenance & Operations Manager
Custodial Services
404-802-7551

Williams, Nadine

From: Williams, Nadine
Sent: Thursday, November 5, 2020 5:01 PM
To: Pennyman, Carla; Ross, John
Cc: Palmer, Robert; Cooper, David; Joseph, Herb C; Dudley, Veleeka
Subject: RE: Post Election Cleaning

Good evening,
We contacted them regarding registration as a Fulton County vendor and invoicing instructions.
We prefer the scheduling be done by the school to ensure there are no scheduling conflicts.



Thank you,
Nadine Etienne Williams
Elections Chief, MBA
Department of Registration & Elections
404-612-3130
Fax 404-612-0693
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From: Pennyman, Carla [mailto:cpennyman@atlanta.k12.ga.us]
Sent: Thursday, November 5, 2020 12:58 PM
To: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>; Ross, John <John.Ross@fultoncountyga.gov>
Cc: Palmer, Robert <rcpalmer@atlanta.k12.ga.us>; Cooper, David <dacooper@atlanta.k12.ga.us>; Joseph, Herb C <hcjoseph@atlanta.k12.ga.us>; Dudley, Veleeka <Veleeka.Dudley@atlanta.k12.ga.us>
Subject: FW: Post Election Cleaning
Importance: High

Good Afternoon,

Please advise when you will schedule the cleaning and sanitizing of the schools that were used as polling sites.

See email below from our Director of Maintenance that states that our vendors have not been contacted as of yet.

Have a great day and thank you.

Carla

Carla Pennyman
Manager of Property Development
Atlanta Public Schools
Facilities Services Department
404-802-3733
cpennyman@atlanta.k12.ga.us

From: Palmer, Robert <rcpalmer@atlanta.k12.ga.us>
Sent: Thursday, November 5, 2020 10:25 AM
To: Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Cc: Cooper, David <dacooper@atlanta.k12.ga.us>
Subject: Post Election Cleaning

Good Morning Carla,
Please verify with Fulton County Elections that they're going to schedule the post-election cleaning directly. They have not reached out to any of our vendors to date.

Robert C. Palmer
Director, Facilities Services Maintenance & Operations

(O) 4048023738
(M) 4047801652

My Signature Themes are: Harmony, Empathy, Achievement, Consistency and Intellection



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Williams, Nadine

From: Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Sent: Thursday, July 29, 2021 8:46 AM
To: Palmer, Robert; Cooper, David; Williams, Michael
Cc: Williams, Nadine
Subject: FW: American Facility Services, Inc.

Importance: High

Good Morning,

Mr. Palmer, Fulton County is following up on this request.

Please provide a timeframe on when you will have the letter completed and sent to Fulton County.

Thank you.

Carla

From: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>
Sent: Wednesday, July 28, 2021 5:12 PM
To: Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Subject: RE: American Facility Services, Inc.

EXTERNAL MAIL

Carla,
Following up on the letter request. Please advise.



Thank you,
Nadine Williams
Elections Chief, MBA
Department of Registration & Elections
404-612-7033
Fax 404-612-0693
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From: Pennyman, Carla [<mailto:cpennyman@atlanta.k12.ga.us>]
Sent: Monday, July 26, 2021 4:51 PM
To: Palmer, Robert <rcpalmer@atlanta.k12.ga.us>; Cooper, David <dacooper@atlanta.k12.ga.us>; Williams, Michael <williamsmd@atlanta.k12.ga.us>
Cc: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>
Subject: FW: American Facility Services, Inc.
Importance: High

They are now requesting that letter includes all the custodial companies that will be cleaning and sanitizing the schools for the 2021-2022 elections.

From: Williams, Nadine <Nadine.Williams@fultoncountyga.gov>
Sent: Monday, July 26, 2021 4:41 PM
To: Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Cc: Eskridge, Patrick <Patrick.Eskridge@fultoncountyga.gov>
Subject: FW: American Facility Services, Inc.

EXTERNAL MAIL

Carla,
Please advise if this letter was sent. If yes, please forward a copy to include all the cleaning companies included in this arrangement.



Thank you,
Nadine Williams
Elections Chief, MBA
Department of Registration & Elections
404-612-7033
Fax 404-612-0693
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From: Williams, Nadine
Sent: Tuesday, June 22, 2021 8:50 AM
To: Jenkins, Breana <Breana.Jenkins@fultoncountyga.gov>; Jenkins, Queena <Queenena.Jenkins@fultoncountyga.gov>; Pennyman, Carla <cpennyman@atlanta.k12.ga.us>
Cc: McCloud, Brenda <Brenda.McCloud@fultoncountyga.gov>
Subject: RE: American Facility Services, Inc.

Good morning Carla,
Please see question below. Please forward a letter confirming this arrangement with American Facility Services.



Thank you,
Nadine Williams
Elections Chief, MBA
Department of Registration & Elections
404-612-7033
Fax 404-612-0693
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From: Jenkins, Breana
Sent: Monday, June 21, 2021 4:12 PM
To: Jenkins, Queena <Queenena.Jenkins@fultoncountyga.gov>
Cc: McCloud, Brenda <Brenda.McCloud@fultoncountyga.gov>; Williams, Nadine <Nadine.Williams@fultoncountyga.gov>
Subject: RE: American Facility Services, Inc.

Hi Queena,

From my understanding, APS paid American Facility Services for Covid Cleaning and we reimbursed APS. I have copied Nadine Williams who may be able to provide more insight.

From: Jenkins, Queena

Sent: Monday, June 21, 2021 4:09 PM

To: Jenkins, Breana <Breauna.Jenkins@fultoncountyga.gov>

Cc: McCloud, Brenda <Brenda.McCloud@fultoncountyga.gov>

Subject: American Facility Services, Inc.

Good afternoon Breana,

I hope you are well. I have a quick question regarding American Facility Services. You provided me with about 7 invoices from them, but the invoices were billed to Atlanta Public Schools. Can you provide documentation that references our arrangement with APS in regards to services that American Facility Services provided?

Thank you!



Queena Jenkins, CPA, CFE
Deputy County Auditor
Office of the County Auditor
141 Pryor Street | 8th Floor | Atlanta, GA 30303
404-612-1020 (office)
678-522-8720 (cell)

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