

Contract Renewal Evaluation Form

Date:	July 7, 2021
Department:	Real Estate and Asset Management
Contract Number:	19ITB120622C-BKJ
Contract Title:	Testing and Repair of Backflow Devices

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

The scope of work for this contract cannot be reduced because we do not have the necessary required replacement parts and components on hand to provide on-site testing and maintenance repairs of 177 various types of installed backflow prevention (BFP) devices located in approximately 75 Fulton County facilities. This contract is necessary for the environmental health to have working backflow plumbing systems to protect the County patrons and employees in County facilities against the contamination and/or pollution to our Water Supply System.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ **Internet search of pricing for same product or service:**

Date of search:	Click here to enter a date.
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

The prices for Backflow Prevention (BFP) Devices do reflect the current market. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is code Selection 102-373, Competitive Sealed Bid.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Yes, the cost is comparable.

Explanation / Notes:

Click here to enter text.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?

The County spent \$17,387.89 in FY2020. The County expenditure as of 7/7/2021, \$4,755.00

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☐ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☐ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.

Explanation / Notes:

Click here to enter text.

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☐ No If yes, attach the analysis.

DREAM does not have enough qualified and experienced tradesman necessary to perform this kind of work for approximately 75 County facilities.

7. What would be the impact on your department if this contract was not approved?

If this contract is not renewed, the department will not be able to provide on-site testing and repair of 177 backflow preventive (BFP) devices services in 75 Fulton County facilities. This also will jeopardize Fulton County for not being in compliance with the local city ordinances that require backflow inspection and repair.

The City of Atlanta Cross-Connection Control and Backflow Protection Program is mandated on the federal, state and local levels. These statutes, regulations and code provisions are intended to provide reasonable and required protection for the Atlanta Water Supply System against contamination and/or pollution resulting from backflow and/or back siphonage through cross connection and/or controlled plumbing connections.

Willie Perryman, Building Maintenance Manager

8/ 17 /2021

Prepared by

Date

Joe Davis, Director

Department Head

Date