

1 **A RESOLUTION ADOPTING AND APPROVING THE IMPLEMENTATION OF A NEW**
2 **POLICY 600-74, TO BE KNOWN AS THE FULTON COUNTY “FACILITY USE AND**
3 **RENTAL POLICY,” TO REGULATE THE ONE-TIME USE OR RENTAL OF SPACE IN**
4 **SELECT FACILITIES COUNTYWIDE FOR COUNTY DEPARTMENTS,**
5 **ORGANIZATIONS, ASSOCIATIONS AND THE GENERAL PUBLIC; AND FOR**
6 **OTHER PURPOSES.**

7
8 **WHEREAS**, multiple Fulton County (“County”) facilities are open to the public for
9 rental and free usage; and

10 **WHEREAS**, these facilities are further utilized by County elected officials,
11 departments, and program partners to conduct special events; and

12 **WHEREAS**, traditionally, rental as well as use privileges in County facilities have
13 been regulated by separate department policies and contract agreements that
14 established the binding terms and conditions for relevant services; and

15 **WHEREAS**, a recent review of existing procedures by the County Manager’s
16 Office revealed a lack of consistency in how County departments allow internal and
17 external users to utilize County space and the documents which memorialize such use;
18 and

19 **WHEREAS**, the results showed a need to develop and implement a Countywide
20 policy that sets operations standards and requirements for the use and rental of County
21 facilities; and

22 **WHEREAS**, recent capital investments have renovated certain Fulton County
23 properties and is expected to provide additional rental opportunities which creates a
24 need for better leasing procedures and structure; and

25 **WHEREAS**, County staff believes that implementing the “Facility Use and Rental
26 Policy” (“FURP”), will allow Fulton County to provide quality services while maintaining

proper operating standards and best practices relevant to the use of County facilities;
and

WHEREAS, implementation of FURP, through the adoption of new Policy 600-74, will establish a Countywide policy to govern the use and rental of Fulton County facilities, set procedures and standards with applicable documentation requirements for all facility use and rental, serve as reference for future policy procedures development and implementation, and mitigate liability and litigation exposure by protecting the interest of the County; and

WHEREAS, the policy provides for standardized rental procedures for internal and external users, as well as users that do not fit neatly into those categories; and

WHEREAS, the policy provides that the Department of Real Estate and Asset Management (“DREAM”) will be the main Department for approval of larger events as well as policy compliance and interpretation; and

WHEREAS, the policy includes insurance, indemnification and security requirements based on consultations with Risk Management, the County Attorney’s Office and the Fulton County Police Department; and

WHEREAS, working with the County’s IT and External Affairs departments, an on-line registration process has been developed which will allow the DREAM and other user departments to better track facility usage; and

WHEREAS, pursuant to Fulton County Code § 1-117, the Board of Commissioners has exclusive jurisdiction over powers as are granted by law, or are indispensable to their jurisdiction over County matters and County finances.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Fulton County hereby adopts and approves the implementation of a new Policy 600-74 to be known as the “Facility Use and Rental Policy” (“FURP”), a copy of which is attached hereto as Attachment “A”, and incorporated herein by reference.

BE IT FINALLY RESOLVED, that this Resolution shall become effective when passed and adopted, and that all resolutions and parts of resolutions in conflict with this Resolutions are hereby repealed to the extent of the conflict.

PASSED AND ADOPTED by the Board of Commissioners of Fulton County,
Georgia this ____ day of October, 2021.

FULTON COUNTY BOARD OF COMMISSIONERS

Robert L. Pitts, Chairman

ATTEST:

Tonya R. Grier, Clerk to the Commission

APPROVED AS TO FORM:

Kaye Woodard Burwell, Interim County Attorney