

Contract Renewal Evaluation Form

Date:	August 25, 2021
Department:	Public Works
Contract Number:	20ITB112420A-FB
Contract Title:	Emergency Sewage Cleanup Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

Efforts in reducing sewer system failures, root control treatment and easement clearing

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:

Price found:

Different features / Conditions:

Percent difference between internet price and renewal price:

Explanation / Notes:

X Market Survey of other jurisdictions:

Date contacted:	Cobb County Clayton County DeKalb County Gwinnett County
Jurisdiction Name / Contact name:	August 25, 2021
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	NO
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	Cobb County Clayton County DeKalb County Gwinnett County
How does pricing compare to Fulton County's award contract?	August 25, 2021

Explanation / Notes:

See attached

☐ Other (Describe in detail the analysis conducted and the outcome):**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

January thru July 2021: \$32,859

4. Does the renewal option include an adjustment for inflation? ☐ Yes ☐ No
(Information can be obtained from CPI index)**Was it part of the initial contract?** ☐ Yes ☐ No

Date of last purchase:

Price paid:

Inflation rate:

Adjusted price:

Percent difference between past purchase price and renewal price:

Explanation / Notes:

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

The emergency restoration of customer's residence due to a sewer back up caused by the County's system would not be complete leaving customer to seek immediate clean up from private sources.

Jermaine James

8/25/2021

Prepared by

Date



8/25/2021

Department Head

Date

MARKET SURVEY

Date: 08/25/2021

Department: Public Works

Contract Number: 20ITB112420A-FB

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Prepared by: Jermaine James

I have completed a telephone market survey of the following organizations and received the comments noted.

Organization:	Cobb County	Clayton County	Dekalb County	Gwinnett County	State Purchasing
Person:	Pamela Wilford, GCPA	Angie Gilbert	Deja Echols	Cindy Stokes, CPPG	Travis Horsley
Phone No.:	770-528-8418	770-477-3588	404-371-7051	770-822-7862	404-651-5438
Position:	Senior Buyer	Contract Administrator	Procurement Technician	Contracts Manager	Contract & Data Manager
Are you aware of any new vendors?	No	No	No	No	Unknown
Are you aware of a reduction in pricing in this industry?	No	No	No	No	Unknown
How does pricing compare to FC's current contract?	Comparable	Comparable	Comparable	Comparable	Unknown
Considering all factors, would you renew or re-bid now?	Yes	Yes	Yes	Yes	Unknown
Term of contract.	3 yrs.	3 yrs.	3 yrs.	3 yrs.	Unknown