

## Contract Renewal Evaluation Form

<b>Date:</b>	07/08/2021
<b>Department:</b>	Public Works
<b>Contract Number:</b>	19ITB120723A-FB
<b>Contract Title:</b>	Sewer System Chemical root Services

**Instructions:**

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

**1. Describe what efforts were made to reduce the scope and cost of this contract.**

To provide more accurate GIS maps with location of sites, bench marks, street names and other valuable information and identifications. We also provided a detailed scope of work, specifications and prioritization of critical areas of immediate attention. Better coordination with staff and contractors, through site visits, email and personal communications.

**2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:**

☐ Internet search of pricing for same product or service:

Date of search:	N/A
Price found:	N/A
Different features / Conditions:	N/A
Percent difference between internet price and renewal price:	N/A

**Explanation / Notes:**

N/A

☐ **Market Survey of other jurisdictions:**

Date contacted:	07/07/2021
Jurisdiction Name / Contact name:	See attached
Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A
Are they aware of any new vendors?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	N/A

**Explanation / Notes:**

See attached.

☐ **Other (Describe in detail the analysis conducted and the outcome):**

N/A

**3. What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

\$196,368.11

**4. Does the renewal option include an adjustment for inflation?**      ☒ Yes      ☐ No  
(Information can be obtained from CPI index)

**Was it part of the initial contract?**      ☒ Yes      ☐ No

Date of last purchase:	N/A
Price paid:	N/A
Inflation rate:	N/A
Adjusted price:	N/A
Percent difference between past purchase price and renewal price:	N/A

**Explanation / Notes:**

N/A

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes ☒ No If yes, attach the analysis.

7. What would be the impact on your department if this contract was not approved?

Will have an adverse impact on County Sanitary Sewer Collection System and reclamation facilities.

M. Clint Ghahramani

07/08/2021

Prepared by

Date



8/23/2021

Department Head

Date

## MARKET SURVEY

**Date:** 07/07/2021

**Department:** Public Works

**Contract Number:** 19ITB120723A-FB

**Contract Title:** Sewer Line Chemical Root Control Services

**Prepared by:** M. Clint. Ghahramani

I have completed a telephone market survey of the following organizations and received the comments noted.

<b>Organization:</b>	<b>Cobb County</b>	<b>Clayton County</b>	<b>Dekalb County</b>	<b>Gwinnett County</b>	<b>State Purchasing</b>
<b>Person:</b>	Stephanie Brice	Angie Gilbert	Tahsa Clark	Shelly McWhorter	Jan Pyrelewski
<b>Phone No.:</b>	(770)528-8439	(770)477-3588	(404)371-7051	(770)822-8720	(404)656-5361
<b>Position:</b>	Supervisor of Procurement Services	Contract Administrator	Chief Procurement Officer	Purchasing Associate III	Deputy State Purchasing officer
<b>Are you aware of any new vendors?</b>	YES	NO	NO	NO	NO
<b>Are you aware of a reduction in pricing in this industry?</b>	NO	NO	NO	NO	NO
<b>How does pricing compare to FC's current contract?</b>	N/A	N/A	N/A	N/A	N/A
<b>Considering all factors, would you renew or re-bid now?</b>	N/A	N/A	N/A	N/A	N/A
<b>Term of contract.</b>	N/A	N/A	N/A	N/A	N/A