

Contract Renewal Evaluation Form

Date:	September 13, 2021
Department:	Real Estate and Asset Management
Contract Number:	21RFP127348C-CG
Contract Title:	Standby Emergency Repair and Restoration Services

Instructions:

It is extremely important that every contract be rigidly scrutinized to determine if the contract provides the County with value. Each renewal shall be reviewed and answers provided to determine whether services should be maintained, services/scope reduced, services brought in-house or if the contract should be terminated. Please submit a completed copy of this form with all renewal requests.

1. Describe what efforts were made to reduce the scope and cost of this contract.

This Scope of this service cannot be reduced, because we do not have any alternative resources to provide this service. The Scope of Work/Proposal Requirements related to this applicable for emergency services only. The contractor's services are requested only when the resources available in the County are insufficient or incapable of carrying out the services. In other words, the scope of work is not pre-defined and in most cases is unpredictable. This contract provide all parts, labor, equipment, transportation and material necessary to perform emergency restoration and/or repair services in the event of fire, storm, water or other accidental damage to Fulton County facilities.

2. Describe the analysis you made to determine if the current prices for this good or service is reflective of the current market. Check all applicable statements and provide documentation:

☐ Internet search of pricing for same product or service:

Date of search:	Click here to enter a date
Price found:	Click here to enter text.
Different features / Conditions:	Click here to enter text.
Percent difference between internet price and renewal price:	Click here to enter text.

Explanation / Notes:

The County current restoration prices reflect the current market rate as of today.

The existing prices for emergency services reflect the current market rates as of today. This procurement was conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this Purchasing Code Selection 102-374 and 102-375, all competitive sealed proposals.

☐ **Market Survey of other jurisdictions:**

Date contacted:	Click here to enter a date.
Jurisdiction Name / Contact name:	Click here to enter text.
Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.
Adjusted price:	Click here to enter text.
Percent difference between past purchase price and renewal price:	Click here to enter text.
Are they aware of any new vendors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are they aware of a reduction in pricing in this industry?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How does pricing compare to Fulton County's award contract?	Pricing is not comparable

Explanation / Notes:

Many organizations including the City of Atlanta do not have a similar contract and therefore any comparison with agencies similar type and scale is not possible. City of Atlanta frequently uses Fulton County contract for reference and in rare cases invite quotes for some specific services covered by this contract

☐ **Other (Describe in detail the analysis conducted and the outcome):**

Click here to enter text.

3. **What was the actual expenditure (from the AMS system) spent for this contract for previous fiscal year?**

The County spent \$2,047,339.04 in FY2020, and expenditures as of 9/13/2021, \$608,574.37. These expenditures does not include cost for emergency restoration services and COVID-19 responses. **Majority of the expenditure are covered by Risk Management due to emergency repairs that are necessitated by sudden and unforeseen accidents.**

4. **Does the renewal option include an adjustment for inflation?** ☐ Yes ☒ No
(Information can be obtained from CPI index)

Was it part of the initial contract? ☐ Yes ☒ No

Date of last purchase:	Click here to enter a date.
Price paid:	Click here to enter text.
Inflation rate:	Click here to enter text.

Adjusted price:

[Click here to enter text.](#)

Percent difference between past purchase price and renewal price:

[Click here to enter text.](#)

Explanation / Notes:

[Click here to enter text.](#)

5. Is this a seasonal item or service? ☐ Yes ☒ No

6. Has an analysis been conducted to determine if this service can be performed in-house? ☐ Yes
☒ No If yes, attach the analysis.

The County does not have the man power and equipment required for services of this nature. This contract provides a complete emergency disaster response, recovery and restoration services that respond immediately in case of catastrophe situation to Fulton County facilities. The County does not have the man power and equipment required for services of this nature.

7. What would be the impact on your department if this contract was not approved?

If these contract renewals are not approved, County will not be able to respond to emergency restoration services like water and fire damages. This will result in interruption of County services and in loss of value of County properties.

Alfred Jones

Prepared by

Joseph N. Davis, Director

Department Head

Date

[Click here to enter a date.](#)

Date