



# Fulton County

## Legislation Details (With Text)

**File #:** 22-0804      **Version:** 1      **Name:**

**Type:** CM Action Item - Open & Responsible Government      **Status:** Agenda Ready

**File created:** 10/3/2022      **In control:** Board of Commissioners

**On agenda:** 11/2/2022      **Final action:**

**Title:** Request approval to renew an existing contract - Department of External Affairs, #21RFP0915B-EC, Federal Intergovernmental & Interagency Affairs Services in an amount not to exceed \$120,000.00 with McGuireWoods Consulting LLC (Atlanta, GA) to provide Federal Intergovernmental Affairs Services. This action exercises the first of two renewal options. One renewal option remains. Effective January 1, 2023 through December 31, 2023. (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. CONTRACT RENEWAL AGREEMENT FORM McGuire Woods.pdf, 2. Contract Renewal Evaluation Form McGuire Woods, 3. McGuire Woods Performance Report Sept 30 2022, 4. 2022-0804

Date	Ver.	Action By	Action	Result
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### Department

External Affairs

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Department of External Affairs, #21RFP0915B-EC, Federal Intergovernmental & Interagency Affairs Services in an amount not to exceed \$120,000.00 with McGuireWoods Consulting LLC (Atlanta, GA) to provide Federal Intergovernmental Affairs Services. This action exercises the first of two renewal options. One renewal option remains. Effective January 1, 2023 through December 31, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date, 60 days if the contract term is six (6) months or less.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

**Open and Responsible Government**

### Commission Districts Affected

All Districts

District 1

- District 2
- District 3
- District 4
- District 5
- District 6

**Is this a purchasing item?**

Yes

**Summary & Background** *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:**

**Community Impact:** Advocate and secure federal funding for the County’s federal policy agenda to positively impact County residents.

**Department Recommendation:** Approve contract renewal #1.

**Project Implications:** Team has improved County’s engagement with the Congressional delegation and federal agencies.

**Community Issues/Concerns:** Contract addresses broad federal policy goals passed by the Board of Commissioners.

**Department Issues/Concerns:** Addresses Board of Commissioners and departmental needs for lobbying and intergovernmental affairs support.

**Contract Modification**

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0961	12-1-2021	\$120,000.00
1st Renewal			\$120,000.00
Total Revised Amount			\$240,000.00

**Contract & Compliance Information** *(Provide Contractor and Subcontractor details.)*

**Contract Value:** \$120,000.00  
**Prime Vendor:** McGuireWoods Consulting, LLC  
**Prime Status:** Non-Minority  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Prime Value:** \$120,000.00 or 100.00%

**Total Contract Value:** \$120,000.00 or 100.00%  
**Total M/FBE Value:** \$-0-

**Exhibits Attached**

EXHIBIT 1: CONTRACT RENEWAL AGREEMENT FORM

EXHIBIT 2: CONTRACT EVALUATION FORM  
EXHIBIT 3: CONTRACTOR PERFORMANCE REPORT

**Contact Information** *(Type Name, Title, Agency and Phone)*

Fran Calhoun, Division Manager, Intergovernmental & Interagency Affairs Division, 404-612-2201

**Contract Attached**

No

**Previous Contracts**

Yes

**Total Contract Value**

Original Approved Amount: \$120,000.00  
Previous Adjustments: \$0.00  
This Request: \$120,000.00  
TOTAL: \$240,000.00

**Grant Information Summary**

Amount Requested:  Cash  
Match Required:  In-Kind  
Start Date:  Approval to Award  
End Date:  Apply & Accept  
Match Account \$:

**Fiscal Impact / Funding Source**

**Funding Line 1:**

100-130-1305-1160: General, External Affairs, Professional Services

Key Contract Terms	
Start Date: 1/1/2023	End Date: 12/31/2023
Cost Adjustment: 00.00	Renewal/Extension Terms: <input type="radio"/> renewal option remains

**Overall Contractor Performance Rating:** 100

**Would you select/recommend this vendor again?**

Yes

**Report Period Start:**  
1/1/2022

**Report Period End:**  
9/30/2022