



# Fulton County

## Legislation Text

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File #: 21-0662, Version: 1

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### Department

Human Resources Management

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of GovHR as the recommended vendor for the Department of Human Resources Management, Project No. 20RFP125481B-CJC, Job Search Services, for various departments of Fulton County Government. The cost of this project will not exceed \$22,500.00 per request on an as needed basis. **(REMOVED)**

### **ITEM REMOVED FROM THE REGULAR MEETING AGENDA AS REQUESTED BY THE COUNTY MANAGER**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with the Fulton County Purchasing Code, Section 2-320, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

### Commission Districts Affected

- All Districts
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6

### Is this a purchasing item?

Yes

**Summary & Background** *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** The Department of Human Resources Management request approval of GovHR to provide job search services for County vacancies on an as-needed basis. This will include executive and hard to fill (greater than 60 business days) job titles. GovHR will partner with the Department of Human Resources to ensure job requirements and the selection method remain in alignment with the County's policies and procedures. Additionally, GovHR will perform such services as - (1) consulting with HR concerning the

vacancy; (2) creating job brochures; (3) developing an evaluation methodology; (4) sourcing candidates; (5) conducting background checks; (6) finalizing employment agreements (as needed).

The recommended vendor is -

**GovHR**

630 Dundee Road; Suite 130  
Northbrook IL 60062

**Comments**

Up to a \$1500 additional fee may be charged back to Fulton County in the event travel is incurred to interview or hire an out-of-state candidate.

**Community Impact:** There is no community impact.

**Department Recommendation:** The department recommends approval.

**Project Implications:** There are no project implications.

**Community Issues/Concerns:** There are no community issues or concerns.

**Department Issues/Concerns:** There are no department issues or concerns.

**Contract Modification** (*Delete this chart only if the Requested Action is for a NEW award. Simply insert the text “New Procurement.” If the Requested Action is for a Contract Modification ((Renewal, Amendment, Change Order, Extension, Increase Spending Authority)), the chart should remain and be completed.*)

New Procurement.

**Contract & Compliance Information** (*Provide Contractor and Subcontractor details.*)

**GovHR**

630 Dundee Road; Suite 130  
Northbrook IL 60062  
847-380-3240

**Exhibits Attached** (*Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.*)

**Contact Information** (*Type Name, Title, Agency and Phone*)

Kenneth L. Hermon, Jr.  
Chief Human Resources Officer  
Department of Human Resources Management  
404-613-0923

### Contract Attached

No

### Previous Contracts

No

### Total Contract Value

Original Approved Amount: 22,500.00

Previous Adjustments:

This Request:

TOTAL:

### Grant Information Summary

Amount Requested:

Match Required:

Start Date:

End Date:

Match Account \$:

- Cash
- In-Kind
- Approval to Award
- Apply & Accept

### Fiscal Impact / Funding Source

#### Funding Line 1:

To be determined, as needed, based on departments approved to utilize services.

#### Funding Line 2:

#### Funding Line 3:

#### Funding Line 4:

#### Funding Line 5:

<b>Key Contract Terms</b>
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<b>Start Date:</b>	<b>End Date:</b>
<b>Cost Adjustment:</b>	<b>Renewal/Extension Terms:</b>

**Overall Contractor Performance Rating:**

**Would you select/recommend this vendor again?**

Choose an item.

**Report Period Start:**      **Report Period End:**