



Fulton County

Legislation Text

File #: 22-0629, Version: 1

Department

Real Estate and Asset Management

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Department of Real Estate and Asset Management, 21RFP131973C-MH, Bus and Shuttle Services in the amount of \$760,000.00 with MTI Limo and Shuttle Services, Inc. (College Park, GA), to provide bus and shuttle services for Fulton County employees and jurors. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2023 through December 31, 2023. **(APPROVED)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6

Is this a purchasing item?

Yes

Summary & Background Request approval to renew existing contract to provide Bus and Shuttle Services for Fulton County for FY2023.

Scope of Work: This contract provides transportation services primarily from Monday through Friday for Fulton County employees and jurors who park at the Brown, Yellow, Red and Silver lots to Fulton County Government Center located at 141 Pryor Street, Justice Center Tower located at 185 Central Avenue, Tax Assessor Office located at 135 Peachtree Street, Central Library located at 1 Margaret Mitchell Square NW, and the Fulton County Health Services building located at 10 Park Place.

The Scope of Work includes but not limited to:

1. Provide the County, on the 1st day of each month by COB, a status report on the total number of riders, total mileage driven, fuel consumption, and interruptions in service; and
2. Provide the County a Customer Survey Report on a quarterly basis. They are to provide the customer (County staff and jurors) the opportunity to rate the quality of service and expectations being provided (cleanliness, driving, schedule pick-ups, etc.); and
3. Assist the County and transportation provider to maintain and enhance the performance standards set forth in the proposal.

Community Impact: The County employees and the Jurors downtown parking arrangements will be dramatically affected if this contract is not approved.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval.

The requested spending authority in the total amount of \$760,000.00, is an increase of \$237,142.75 over 2022 which is largely due to the original contract was initially for 9-months, effective from April 1, 2022 through December 31, 2022, in the amount of \$522,857.25 (BOC Item #22-0124). The other factors contributing to the increase in 2023 spending authority are the high fuel costs and the additional transportation needs to support Countywide special events.

The requested spending authority in the total amount of \$760,000.00 is sufficient to cover these anticipated costs for bus and shuttle services for County employees and jurors and to support bus services for special events on as-needed basis for Fulton County in FY2023.

Historical Expenditures:

- FY2022: The County expenditures as of 7/19/2022, \$124,945.90
- FY2021: The County spent \$630,104.76
- FY2020: The County spent \$616,234.67
- FY2019: The County spent \$516,739.20
- FY2018: The County spent \$498,359.00

Project Implications: This contract provides bus and shuttle services to County employees and jurors; and special transportation for other County agencies, as needed.

Community Issues/Concerns: None of which the Department is aware.

Department Issues/Concerns: If this renewal contract is not approved, the County will not have the ability to provide bus and shuttle services for County employees and jurors, nor will it be able to provide bus service for special events

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	22-0124	2/16/22	\$522,857.25
1st Renewal			\$760,000.00
Total Revised Amount			\$1,282,857.25

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$760,000.00
Prime Vendor: MTI Limousine and Shuttle Services
Prime Status: African American Male Business Enterprise-Non-Certified
Location: College Park, GA
County: Fulton County
Prime Value: \$760,000.00 or 100.00%

Total Contract Value: \$760,000.00 or 100.00%
Total M/FBE Value: \$760,000.00 or 100.00%

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

- Exhibit 1: Contract Renewal Agreement
- Exhibit 2: Contractor's Performance Report
- Exhibit 3: Contract Renewal Evaluation Form

Contact Information *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404)612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$522,857.25
Previous Adjustments: \$0.00
This Request: \$760,000.00
TOTAL: \$1,282,857.25

Grant Information Summary

Amount Requested: Cash
Match Required: In-Kind
Start Date: Approval to Award
End Date: Apply & Accept

Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

100-520-5223-1160: General, Real Estate and Asset Management, Professional Services-
\$760,000.00 "Subject to availability of funding adopted for FY 2023 by the BOC"

Key Contract Terms	
Start Date: 1/1/2023	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms: O renewal option remaining

Overall Contractor Performance Rating: 100%

Would you select/recommend this vendor again?

Yes

Report Period Start:
4/1/2202

Report Period End:
6/30/2022