File #: 21-0738, **Version:** 1

Department
Police

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Police Department, 20ITB126459B-YJ, Automobile Repair Services in the amount of $75,000.00 with Moon's Service Center (Mableton, GA) to provide automobile repair services for its police fleet. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2022 through December 31, 2022.
(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*
Justice and Safety

Commission Districts Affected

All Districts   ☒
District 1   ☐
District 2   ☐
District 3   ☐
District 4   ☐
District 5   ☐
District 6   ☐

Is this a purchasing item?
Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The Police Department request renewal of an existing contract to provide replacement parts, maintenance service (scheduled), repairs and labor for marked and unmarked police vehicles on an as needed basis. This contract includes the entire fleet of approximately 50 vehicles and vehicles used for driver training at the Academy.

Community Impact: Automobile repair service is needed to reduce break downs and keep the Police Department's fleet operating smoothly and safely while rendering police services.

Department Recommendation: The Police Department recommends approval.

Project Implications: Maintaining service vehicles will be performed by this contractor.

Community Issues/Concerns: There are no community issues/concerns.

Department Issues/Concerns: The Police Department must have vehicles that are serviced properly and ready for use twenty-four hours per day.

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	20-0802	11/4/2020	$75,000.00
1st Renewal			**$75,000.00**
Total Revised Amount			$150,000.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: **$75,000.00**
Prime Vendor: **Moon's Service Center**
Prime Status: **Non-Minority**
Location: **Mableton, GA**
County: **Cobb County**
Prime Value: **$75,000.00 or 100.00%**

Total Contract Value: **$75,000.00 or 100.00%**
Total M/FBE Value: **$-0-**

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Contract Renewal Agreement
Exhibit 2: Contract Renewal Evaluation Form
Exhibit 3: Contractor Performance Report

Contact Information *(Type Name, Title, Agency and Phone)*

W. Wade Yates, Chief of Police, 404-613-5705

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: $75,000.00
Previous Adjustments:
This Request: $75,000.00
TOTAL: $150,000.00

Grant Information Summary

Amount Requested: ☐   Cash
Match Required: ☐   In-Kind
Start Date: ☐   Approval to Award
End Date: ☐   Apply & Accept
Match Account $:

Fiscal Impact / Funding Source

Funding Line 1:

301-320-3201-1110, South Fulton Sub-District, Police Department, Vehicle Maintenance & Repairs (Uniform Patrol) $55,000

Funding Line 2:

100-320-5207-1110, General Fund, Police Department, Vehicle Maintenance & Repairs (Security) $20,000

Key Contract Terms	
Start Date: 1/1/2022	**End Date:** 12/31/2022
Cost Adjustment:	**Renewal/Extension Terms**: Fi of two renewals.

Overall Contractor Performance Rating: 4.0

Would you select/recommend this vendor again?
Yes

Report Period Start:
4/1/2021

Report Period End:
6/30/2021