



Fulton County

Legislation Text

File #: 23-0182, Version: 1

Department

Finance

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew existing contracts - Finance, 21RFP102521C-MH Property and Casualty Brokerage services in the amount of \$94,500.00 with Edgewood Partners Insurance Center (EPIC) to provide professional insurance brokerage services. This action exercises the first of two renewal options. One renewal option remains. Effective dates: April 1, 2023 through December 31, 2023.

(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: Provide professional insurance brokerage services to include but not limited to marketing/placement of insurance coverages, public official bonds, claim advocate services, generating certificate of insurance and insurance consulting services.

Community Impact: Maintain effective insurance coverages for County operations.

Department Recommendation: Recommend approval

Project Implications: None

Community Issues/Concerns: None

Department Issues/Concerns: None

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	22-0052	01/19/2022	\$94,500.00
90 Day Extension No. 1			\$50,000.00
1st Renewal			\$94,500.00
Total Revised Amount			\$239,000.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$94,500.00

Prime Vendor: Edgewood Partners Insurance Center (EPIC)

Prime Status: Non-Minority

Location: Duluth, GA

County: Gwinnett County

Prime Value: \$94,500.00 or 100.00%

Total Contract Value: \$94,500.00 or 100.00%

Total Certified Value: \$-0-

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Epic Property and Casualty Performance Evaluation

Exhibit 2: 2023 Epic Contract Renewal Evaluation Form

Exhibit 3: Contract Renewal Agreement

Contact Information *(Type Name, Title, Agency and Phone)*

Hakeem Oshikoya, Finance Director 404-612-7641

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$94,500.00
Previous Adjustments: \$50,000.00
This Request: \$94,500.00
TOTAL: \$239,000.00

Grant Information Summary

Amount Requested: Cash
Match Required: In-Kind
Start Date: Approval to Award
End Date: Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

725-999-P001-1243: Risk Management fund, Non-Agency, Claims

Key Contract Terms	
Start Date: 4/1/2023	End Date: 12/31/2023
Cost Adjustment: \$94,500.00	Renewal/Extension Terms: O renewal option remains

Overall Contractor Performance Rating:

Would you select/recommend this vendor again?

Yes

Report Period Start: 1/1/2022 Report Period End: 9/30/2022