



# Fulton County

## Legislation Details (With Text)

**File #:** 21-0653      **Version:** 1      **Name:**  
**Type:** CM Action Item - Infrastructure and Economic Development      **Status:** Passed  
**File created:** 8/16/2021      **In control:** Board of Commissioners  
**On agenda:** 9/1/2021      **Final action:** 9/1/2021  
**Title:** Request approval to renew existing contracts - Department of Public Works, 20RFP124470K-DB, TSPLOST Program Management Services in an amount not to exceed \$114,600.00 with Goodwyn, Mills and Cawood, Inc. (GMC), to provide program management consulting services for the remainder of the TSPLOST Program. This action exercises the first of two renewal options. One renewal option remains. Effective August 28, 2021 through August 29, 2022. (APPROVED)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Exhibit 1: Contract Renewal Agreement, 2. Exhibit 2: Contractor Performance Report, 3. Exhibit 3: Contract Renewal Evaluation Form, 4. 2021-0653

| Date     | Ver. | Action By              | Action  | Result |
|----------|------|------------------------|---------|--------|
| 9/1/2021 | 1    | Board of Commissioners | approve | Pass   |

### Department

Public Works

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew existing contracts - Department of Public Works, 20RFP124470K-DB, TSPLOST Program Management Services in an amount not to exceed \$114,600.00 with Goodwyn, Mills and Cawood, Inc. (GMC), to provide program management consulting services for the remainder of the TSPLOST Program. This action exercises the first of two renewal options. One renewal option remains. Effective August 28, 2021 through August 29, 2022. **(APPROVED)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date, 60 days if the contract term is six (6) months or less.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Infrastructure and Economic Development

### Commission Districts Affected

All Districts ☐  
District 1 ☒  
District 2 ☒

District 3     ☒  
District 4     ☐  
District 5     ☒  
District 6     ☒

## Is this a purchasing item?

Yes

**Summary & Background** *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

**Scope of Work:** With the retirement of the former Fulton County employee managing the TSPLOST program in 2020, GMC was retained to provide the services to ensure Fulton County remains in compliance with the state requirements while the individual cities have managed the specific transportation improvement projects.

The GMC consultant team has been responsible for the following major work elements:

### A. Capital Project Tracking

1. All transportation improvement projects are managed by each individual city. However, Fulton County has teamed with software provider, Socrata, to establish a web-based database for each city to enter their current project status.
2. GMC has been responsible in ensuring that the information entered into the database is accurate and timely by the individual cities. Additionally, the consultant has worked with those cities which do not have accurate information entered into the database.

### B. Monthly Financial Distribution

1. The State Department of Revenue proceeds the sales tax proceeds directly to each city on a monthly basis. The consultant records the monthly amounts received by each city to ensure that the proceeds are consistent with the terms of the IGA.
2. Any inconsistencies in tax proceeds is immediately brought to the attention of the affected city and Fulton County.

### C. Citizen Oversight Council Meetings

1. Each City has appointed a citizen to represent the City on an oversight council. The Council is required to meet at least twice a year and is generally responsible for bringing concerns about how the TSPLSOT program is being managed to Fulton County.
2. GMC is responsible for coordinating and facilitating these meetings.
3. Additionally, an annual meeting with all of the City's Public Works' or Transportation Directors is held in December to review the individual City's progress in completing projects within their city. GMC is also responsible for coordinating and facilitating these meetings.

### D. Annual audit of the TSPLOST Program

1. SB369 requires Fulton County to conduct an annual audit of the program and to publish the results

in the local newspaper.

2. The actual audit is conducted by a contractor hired by the Fulton County Finance Department and is not a part of the responsible of GMC. However, it is the responsibility of GMC to receive the results from the audit and prepare and publish the annual report as required.

Additionally, GMC is assisting Fulton County in coordinating the project lists selected by the individual cities. If the renewal of the TSPLOST referendum occurs in November by the Fulton County, outside of the City of Atlanta, voters, GMC will assist in the set-up of the capital database used in the management of the TSPLOST 2022-2027 Program.

**Community Impact:** There is no direct impact to the community with this program management contract. However, indirectly, the proper management of the TSPLOST program is necessary to meet all state requirements and is vital for the possible continuation of the TSPLOST program after March 31, 2022.

**Department Recommendation:** The Department recommends approval.

**Project Implications:** Without proper TSPLOST program management, Fulton County will not be in compliance with the state requirements in place to allow for this collection of additional sales tax for transportation improvements.

**Community Issues/Concerns:** None have been raised by the Community to Public Works.

**Department Issues/Concerns:** The Department of Public Works does not have any concerns with the proposed scope of work presented by the consultant.

## Contract Modification

| Current Contract History | BOC Item | Date     | Dollar Amount       |
|--------------------------|----------|----------|---------------------|
| Original Award Amount    | 20-0557  | 8/5/2020 | \$114,600.00        |
| <b>1st Renewal</b>       |          |          | <b>\$114,600.00</b> |
| Total Revised Amount     |          |          | \$229,200.00        |

## Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

**Contract Value:** \$114,600.00  
**Prime Vendor:** Goodwyn, Mills and Cawood, Inc. (GMC)  
**Prime Status:** Non-Minority  
**Location:** Atlanta, GA  
**County:** Fulton County  
**Prime Value:** \$114,600.00 or 100.00%

**Total Contract Value:** \$114,600.00 or 100.00%  
**Total M/FBE Value:** \$-0-

## Exhibits Attached

Exhibit 1: Contract Renewal Agreement  
Exhibit 2: Contractor Performance Report

Exhibit 3: Contract Renewal Evaluation Form  
Exhibit 4: TSPLOST PM Renewal Request letter

### Contact Information

David Clark, P.E., Director, Public Works, (404) 612-2804

### Contract Attached

No

### Previous Contracts

Yes

### Total Contract Value

Original Approved Amount: \$114,600.00  
Previous Adjustments: \$0.00  
This Request: \$114,600.00  
TOTAL: \$229,200.00

### Grant Information Summary

Amount Requested: . ☐ Cash  
Match Required: . ☐ In-Kind  
Start Date: . ☐ Approval to Award  
End Date: . ☐ Apply & Accept  
Match Account \$: .

### Fiscal Impact / Funding Source

#### Funding Line 1:

308-540-5401-1160: TSPLOST, Public Works, Professional Services - \$114,600.00

| Key Contract Terms    |  |
|-----------------------|--|
| Start Date: 8/28/2021 | End Date: 8/29/2022                                  |
| Cost Adjustment: .    | Renewal/Extension Terms: O<br>renewal option remains |

Overall Contractor Performance Rating: 4.0

Would you select/recommend this vendor again?

Yes

**Report Period Start:**  
9/1/2020

**Report Period End:**  
8/31/2021