



Fulton County

Legislation Details (With Text)

File #: 22-0435 **Version:** 1 **Name:**

Type: CM Action Item - Open & Responsible Government **Status:** Agenda Ready

File created: 6/6/2022 **In control:** Board of Commissioners

On agenda: 6/15/2022 **Final action:**

Title: Request approval to award a contract without competition - Purchasing & Contract Compliance, 14RFP721B-WL, Small Business Market Availability Study, in an amount not to exceed \$54,500.00 with Keen Independent Research, LLC (Denver, CO), to assist Fulton County in performing an evaluation of the current Small Business Enterprise (SBE) Program prior to the December 31, 2022, sunset of the Program. Keen Independent conducted the 2016 Small Business Study that led the County to adopt the SBE Program which includes a provision that requires periodic review and analysis of the Program to determine if adjustments need to be made prior to its sunset. The review period is 2017 through 2021. Effective upon BOC approval through December 31, 2022. (APPROVED)

Sponsors:

Indexes:

Code sections:

Attachments: 1. KeenFultonCountySBEEvalProposal05252022, 2. CPR, 3. 2022-0435.pdf

Date	Ver.	Action By	Action	Result
6/15/2022	1	Board of Commissioners	approve	Pass

Department

Purchasing & Contract Compliance

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to award a contract without competition - Purchasing & Contract Compliance, 14RFP721B-WL, Small Business Market Availability Study, in an amount not to exceed \$54,500.00 with Keen Independent Research, LLC (Denver, CO), to assist Fulton County in performing an evaluation of the current Small Business Enterprise (SBE) Program prior to the December 31, 2022, sunset of the Program. Keen Independent conducted the 2016 Small Business Study that led the County to adopt the SBE Program which includes a provision that requires periodic review and analysis of the Program to determine if adjustments need to be made prior to its sunset. The review period is 2017 through 2021. Effective upon BOC approval through December 31, 2022. (APPROVED)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-.84, after conducting a good faith review, and the Purchasing Department has determined there is only one source available for the required supply, service, or construction item, the request shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: To assist the County in performing an evaluation of the current Small Business Enterprise (SBE) Program prior to the December 31, 2022 sunset of the program. This assessment will help the County to determine whether it should (a) reauthorize the Program as is, (b) refine the ordinance that authorizes the program, or (c) allow the Program to expire. Keen Independent conducted the 2016 Small Business Study that led the County to adopt the SBE Program which includes a provision that requires periodic review and analysis of the Program to determine if adjustments need to be made prior to its sunset .

The availability/market analysis study will provide the statistical evidence and detailed work plan in order to develop, adopt and support a goal based small business program which will comply with the requirements of the U.S. Constitution, federal case law and federal statutes. As Keen was the organization that conducted the study in 2016, it has prior information and experience to conduct this evaluation within the short available window before sunset on December 31, 2022.

Community Impact:

Department Recommendation: Recommends approval.

Project Implications: The Program will sunset on December 31, 2022 if no action is taken.

Community Issues/Concerns: The County is committed to encouraging small businesses to actively seek bid opportunities with the County as either a prime contractor or subcontractor and recognizes that small business enterprises are essential to a competitive economy and may need assistance competing for County contracts.

Department Issues/Concerns: To ensure the Program continues by conducting an updated assessment of the program.

Contract Modification: This is a new procurement.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$54,500.00

Prime Vendor: Keen Independent Research, LLC
Prime Status: Non-Minority
Location: Denver, CO
County: Denver County
Prime Value: \$34,018.90 or 62.42%

Subcontractor: Holland & Knight
Sub Status: Non-Minority
Location: Atlanta, Georgia
County: Fulton County
Subcontractor Value: \$TBD

Subcontractor: DEBLAR & Associates
Sub Status: Female Business Enterprise
Location: Austell, GA
County: Cobb County
Subcontractor Value: \$TBD

Total Contract Value: \$54,500.00 or 100.00%
Total MFBE Value: \$TBD

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Scope of Work and Cost Proposal

Exhibit 2: Contractor Performance Report

Contact Information *(Type Name, Title, Agency and Phone)*

Felicia Strong-Whitaker, Chief Purchasing Agent, Purchasing & Contract Compliance, (404) 612-5800

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$0.00

Previous Adjustments: \$0.00

This Request: \$54,500.00
TOTAL: \$54,500.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

100-230-2301-1160: General, Purchasing & Contract Compliance, Professional Services

Key Contract Terms	
Start Date: Effective upon BOC approval	End Date: 12/31/2022
Cost Adjustment:	Renewal/Extension Terms: None

Overall Contractor Performance Rating:

Would you select/recommend this vendor again?

Yes

Report Period Start: 1/1/2016
Report Period End: 12/31/2016