



Fulton County

Legislation Details (With Text)

File #: 22-0709 **Version:** 1 **Name:**

Type: Consent - Health and Human Services **Status:** Agenda Ready

File created: 4/13/2022 **In control:** Board of Commissioners

On agenda: 10/5/2022 **Final action:**

Title: Request approval of a recommended proposal - Department of Community Development, 22RFP0001-KM, Fair Housing Services in the amount of \$124,542.00 with Metro Fair Housing Services, Inc (Atlanta, GA) to provide fair housing services to include landlord/tenant mediation, housing complaint investigations, counseling services, education, and outreach services for citizens effective upon BOC approval through December 31, 2024. (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit 1-EVALUATION COMMITTEE RECOMMENDATION LETTER-22RFP001A-KM-Fair Housing Services, 2. Exhibit 2- Contractor Performance Memo, 3. 2022-0709

Date	Ver.	Action By	Action	Result
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Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a recommended proposal - Department of Community Development, 22RFP0001-KM, Fair Housing Services in the amount of \$124,542.00 with Metro Fair Housing Services, Inc (Atlanta, GA) to provide fair housing services to include landlord/tenant mediation, housing complaint investigations, counseling services, education, and outreach services for citizens effective upon BOC approval through December 31, 2024. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Requirement for Board Action *(Cite specific Board policy, statute, or code requirement)*

In accordance with the Purchasing Code Section 102-374, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

The Department of Community Development recommends approval of the contract with Metro Fair Housing Services, Inc in the amount of \$124,542 to deliver Fair Housing Services. Title VIII of the Civil Rights Act of 1968, known as the Fair Housing Act, requires HUD and recipients of federal funds from HUD to affirmatively further the policies and purposes of the Fair Housing Act. The Fair Housing Act requires HUD and its recipients of federal funds to take meaningful actions to overcome patterns of discrimination and foster inclusive communities by addressing barriers that restrict access to opportunity based on protected characteristics, which are: race, color, national origin, religion, sex, familial status, and disability.

In administering federally funded programs and activities relating to housing and community development, the federal government, HUD, and its recipients must adhere to the Fair Housing Act by ensuring that fair housing services are outlined in its Annual Action Plan. The Department of Community Development's 2022 Annual Action Plan includes Fair Housing as a service delivered to constituents of Fulton County.

Scope of Work: The Fair Housing services provider will respond to all inquiries regarding housing discrimination based on race, color, national origin, religion, sex, familial status, disability, and other arbitrary forms of discrimination as defined in state and federal law in Fulton County. Fair Housing services include landlord/tenant mediation, housing complaint investigations, counseling services, education and outreach designed to ensure that the public becomes knowledgeable concerning fair housing laws and fair housing rights and violations. Outreach will engage constituents, realtors, landlords, property managers and financial institutions, etc. to increase awareness of fair housing laws. The Fair Housing services provider will also develop and implement a plan for National Fair Housing Month, which occurs annually in April.

Community Impact: The Department of Community Development, through the recommended Fair Housing Services contractor, will be able to deliver fair housing services to Fulton County constituents.

Department Recommendation: After review, evaluation and consideration of all available information related to the requirements and evaluation criteria of the RFP, the Evaluation Committee determined that the proposal submitted by Metro Fair Housing Services be recommended to deliver fair housing services for the Fulton County Department of Community Development as required by the U.S. Department of Housing and Urban Development (HUD).

Project Implications: Granting approval will allow the Community Development Department to meet HUD's fair housing requirements, affirmatively further fair housing, address tenant/landlord issues, increase public awareness of the Fair Housing Act to meet the needs of Fulton County constituents.

Community Issues/Concerns: The Community Development Department has not identified any community issues or concerns regarding this request.

Department Issues/Concerns: The Community Development Department has not identified any

departmental issues or concerns regarding this request.

Contract Modification: This is a new procurement.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$124,542.00

Prime Vendor: Metro Fair Housing

Prime Status: Non-Profit

Location: Atlanta, GA

County: Fulton County

Prime Value: \$124,542.00

Subcontractor: None

Total Contract Value: \$124,542.00 or 100.00%

Total M/FBE Value: -0-

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Evaluation Committee Recommendation Letter

Exhibit 2: Memo

Contact Information *(Type Name, Title, Agency and Phone)*

Stanley Wilson, Director Community Development (404) 612-7378

Contract Attached

No

Previous Contracts

No

Total Contract Value

Original Approved Amount: \$0.00

Previous Adjustments: \$0.00

This Request: \$124,542.00

TOTAL: \$124,542.00

Grant Information Summary

Amount Requested: \$124,542.00

Match Required: 0.

Start Date: Upon BOC Approval

End Date: December 2024

Match Account \$:

☐ Cash

☐ In-Kind

☒ Approval to Award

☐ Apply & Accept

Fiscal Impact / Funding Source

Funding Line 1:

865 121 8541 V103: Community Development Block Grant, Community Development, Fair Housing Services- \$23,334 -GY20

Funding Line 2:

865 121 8541 V103: Community Development Block Grant, Community Development, Fair Housing Services- \$23,334- GY21

Funding Line 3:

865 121 8541 V103: Community Development Block Grant, Community Development, Fair Housing Services- \$77,874-GY22

Key Contract Terms	
Start Date: Upon BOC approval	End Date: 12/31/2024
Cost Adjustment:	Renewal/Extension Terms: None

Overall Contractor Performance Rating:

Would you select/recommend this vendor again? N/A
Choose an item.

Report Period Start: **Report Period End:**