



# Fulton County

## Legislation Details (With Text)

**File #:** 22-0862      **Version:** 1      **Name:**  
**Type:** CM Action Item - Health and Human Services      **Status:** Passed  
**File created:** 10/13/2022      **In control:** Board of Commissioners  
**On agenda:** 11/16/2022      **Final action:** 11/16/2022  
**Title:** Request approval to renew an existing contract - Department of Public Works, 20RFP126602K-BKJ, Building Code Administration Services, Construction Management Services, and Planning Services in the amount of \$150,000.00 with NOVA Engineering and Environmental, LLC (Kennesaw, GA), to provide building code administration services, construction management services and planning services. This action exercises the second of two renewal options. No renewal options remain. Effective dates: January 1, 2023, through December 31, 2023. (APPROVED)

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Exhibit 1: Contract Renewal Agreement, 2. Exhibit 2: Contractor Performance Report, 3. Exhibit 3: Contract Renewal Evaluation Form, 4. Exhibit 4 - 2023 Rate Table, 5. 2022-0862

Date	Ver.	Action By	Action	Result
11/16/2022	1	Board of Commissioners	approve	Pass

## Department

Public Works

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Department of Public Works, 20RFP126602K-BKJ, Building Code Administration Services, Construction Management Services, and Planning Services in the amount of \$150,000.00 with NOVA Engineering and Environmental, LLC (Kennesaw, GA), to provide building code administration services, construction management services and planning services. This action exercises the second of two renewal options. No renewal options remain. Effective dates: January 1, 2023, through December 31, 2023. **(APPROVED)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date, 60 days if the contract term is six (6) months or less.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Infrastructure and Economic Development

### Commission Districts Affected

- All Districts ☐  
District 1 ☐  
District 2 ☐  
District 3 ☐

District 4 ☐  
District 5 ☐  
District 6 ☒

### Is this a purchasing item?

Yes

**Summary & Background:** The Department of Public Works recommends approval to renew existing contract with NOVA Engineering and Environmental, LLC to provide building code administration services, construction management services and planning services.

**Scope of Work:** The contract allows for a consultant to provide building code administration, construction management, and planning services associated with new development and redevelopment activity within the Fulton Industrial District area of unincorporated Fulton County. This contract provides building code administration services on an as-needed basis for the five following functional areas: administration, inspections of commercial buildings, inspections of residential buildings, commercial plan review, and residential plan review.

This contract provides construction management services for the following functional areas: Engineering Review for Land Development, Site Development/Infrastructure Inspections, and Municipal Separate Storm Sewer System (MS4) and Local Issuing Authority (LIA) Compliance and Program Administration.

This contract ensures that all new development is in compliance with Best Management Practices (BMPs), complies with all County, State, and Federal soil and erosion controls standards, and complies with all appropriate rules and regulations governing development and construction as regulated by Fulton County. This contract will also ensure that all roadway and associated infrastructure improvements constructed within the Fulton County right of way and public utility easements meet County, State, and Federal Standards. Finally, this contract will ensure that the state MS4 and Local Issuing Authority obligations of Fulton County are met.

The Planning and Zoning program ensures that growth is orderly and in conformance with the County's Comprehensive Plan, the Fulton County Zoning Resolution, and other State and Federal Ordinances and Codes. Approval will allow the County to provide professional planning services as required by the State of Georgia's Zoning Procedures Law until such time as the planning and zoning functions are no longer needed within the Fulton Industrial District.

These services were budgeted for within the 2023 operating budget for the Fulton Industrial District - though at a lesser funding level given the reduction in size of the unincorporated area.

**Community Impact:** This contract ensures that all new development and redevelopment activity within the Fulton Industrial District of unincorporated Fulton County will meet all necessary local, state, and federal requirements.

**Department Recommendation:** The Department request approval to renew an existing contract to with NOVA Engineering and Environmental, LLC.

**Project Implications:** Contracting these services will allow the Department of Public Works to

provide broader, more timely, and more efficient services to our customers.

**Community Issues/Concerns:** There are no known community issues or concerns with the approval of this contract.

**Department Issues/Concerns:** The Department of Public Works does not have any concerns with the approval of this contract.

**Contract Modification:**

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	20-0992	12/16/2020	\$390,000.00
1st Renewal	21-0826	10/20/2021	\$390,000.00
<b>2<sup>nd</sup> Renewal</b>			<b>\$150,000.00</b>
Total Revised Amount			\$930,000.00.00

**Contract & Compliance Information** *(Provide Contractor and Subcontractor details.)*

**Contract Value:** \$150,000.00  
**Prime Vendor:** NOVA Engineering and Environmental, LLC  
**Prime Status:** *Non-Minority*  
**Location:** Kennesaw, GA  
**County:** Cobb County  
**Prime Value:** \$150,000.00 or 100.00%  
**Sub-Contractor:** NONE

**Total Contract Value:** \$150,000.00 or 100.00%  
**Total M/FBE Value:** \$-0-

**Exhibits Attached** *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Contract Renewal Agreement  
Exhibit 2: Contractor Performance Report  
Exhibit 3: Contract Renewal Evaluation Form

**Contact Information** *(Type Name, Title, Agency and Phone)*

David Clark, Director, Public Works 404-612-2804

**Contract Attached**

No

**Previous Contracts**

Yes

**Total Contract Value**

Original Approved Amount: \$780,000.00  
Previous Adjustments: \$0.00  
This Request: \$390,000.00  
TOTAL: \$1,170,000.00

### Grant Information Summary

Amount Requested: ☐ Cash  
Match Required: ☐ In-Kind  
Start Date: ☐ Approval to Award  
End Date: ☐ Apply & Accept  
Match Account \$:

### Fiscal Impact / Funding Source

#### Funding Line 1:

301-540-1252-1160: South Fulton Sub-District, Public Works, Professional Services - \$25,000.00

#### Funding Line 2:

301-540-1256-1160: South Fulton Sub-District, Public Works, Professional Services - \$50,000.00

#### Funding Line 3:

301-540-1257-1160: South Fulton Sub-District, Public Works, Professional Services - \$75,000.00

Key Contract Terms	
Start Date: 1/23/2023	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms: No options remain

**Overall Contractor Performance Rating: 3.6**

**Would you select/recommend this vendor again?**

Yes

**Report Period Start:** 1/1/2022  
**Report Period End:** 9/30/2022