



# Fulton County

## Legislation Details (With Text)

<b>File #:</b>	22-0847	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Consent - Health and Human Services	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	10/13/2022	<b>In control:</b>		Board of Commissioners	
<b>On agenda:</b>	11/16/2022	<b>Final action:</b>			
<b>Title:</b>	Request approval to renew an existing contract - Department of Community Development, 20RFP110420A-FB, in the amount of \$19,800.00 with BluLynx Solutions, LLC to assist the Department of Community Development with the completion of project environmental reviews for the ESG, CDBG, and HOME entitlement grant programs and the GA 502 Fulton County Continuum of Care (CoC) grant program. This action exercises the second of three renewal options. One renewal remains. Effective January 1, 2023 through December 31, 2023. (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)				

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Exhibit 1: Contract Renewal Agreement, 2. Exhibit 2: Contract Renewal Evaluation Form, 3. Exhibit 3: Contractor Performance Report, 4. 2022-0847

Date	Ver.	Action By	Action	Result
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## Department

Community Development

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Department of Community Development, 20RFP110420A-FB, in the amount of \$19,800.00 with BluLynx Solutions, LLC to assist the Department of Community Development with the completion of project environmental reviews for the ESG, CDBG, and HOME entitlement grant programs and the GA 502 Fulton County Continuum of Care (CoC) grant program. This action exercises the second of three renewal options. One renewal remains. Effective January 1, 2023 through December 31, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date, 60 days if the contract term is six (6) months or less.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

### Commission Districts Affected

All Districts ☒

- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

### Is this a purchasing item?

Yes

### Summary & Background:

The environmental review process is a federal requirement for all Department of Housing and Urban Development (HUD) assisted projects to ensure the proposed projects do not negatively impact the surrounding environment and the property site does have an adverse environmental or health effect on end- users. All projects are not subject to a full environmental review (i.e., every project's environmental impact must be examined, but the extent of this examination varies), but every project must comply with the National Environmental Policy Act (NEPA), and other related Federal and State environmental laws.

**Scope of Work:** To continue assisting the Department of Community Development in complying with the National Environmental Protection Agency (NEPA) requirements so that the County meets all statutory and regulatory requirements. Prepare the Environmental Review Record (ERR). Identify any required mitigation. Prepare and certify site-specific environmental review records for each project approved for funding and determine the level of environmental review necessary for the release of HUD funds for each project. Prepare all environmental supporting documentation, preparation of public notices for publication, distribution to appropriate State and Federal offices, and provision of original final documents (if necessary). This contract will allow up to 200 environmental review records to be performed. The cost includes the cost of staff to oversee, manage, and perform the specified services.

**Community Impact:** Environmental reviews ensure the proposed projects do not negatively impact the surrounding environment and the property site does have an adverse environmental or health effect on end-users.

**Department Recommendation:** The department recommends approval of the contract.

**Project Implications:** The department does not have the staff capacity to meet the environmental review demand across all program areas. Failure to approve the contract extension will delay processing of ERR's and subsequently delay services to Fulton County constituents

**Community Issues/Concerns:** None

**Department Issues/Concerns:** None

### Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0194	3/17/21	\$19,800.00

1st Renewal	21-1007	12/15/21	\$19,800.00
2 <sup>nd</sup> Renewal			\$19,800.00
Total Revised Amount			\$59,400.00

**Contract & Compliance Information** *(Provide Contractor and Subcontractor details.)*

**Contract Value:** \$19,800.00

**Prime Vendor:** BluLynx Solutions, LLC

**Prime Status:** Non-Minority

**Location:** Atlanta, GA

**County:** Fulton County

**Prime Value:** \$19,800.00 or 100.00%

**Total Contract Value:** \$19,800.00 or 100.00%

**Total M/FBE Value:** \$-0-

**Exhibits Attached** *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Contract Renewal Agreement

Exhibit 2: Contract Renewal Evaluation Form

Exhibit 3: Contractor Performance Report

**Contact Information** *(Type Name, Title, Agency and Phone)*

Stanley Wilson, Director, Community Development, 404-612-7378

**Contract Attached**

No

**Previous Contracts**

Yes

**Total Contract Value**

Original Approved Amount: \$19,800.00

Previous Adjustments: \$19,800.00

This Request: \$19,800.00

TOTAL: \$59,400.00

**Grant Information Summary**

Amount Requested:

Match Required:

Start Date:

End Date:

Match Account \$:

- ☐ Cash
- ☐ In-Kind
- ☐ Approval to Award
- ☐ Apply & Accept

## Fiscal Impact / Funding Source

### Funding Line 1:

461-121-HM17-1160: Grants, Community Development, Professional Services - \$589.50

### Funding Line 2:

865-121-8701-1160-GY21-85D: Grants, Community Development, Professional Services - \$2,800.00

### Funding Line 3:

100-121-2615-1160: General Fund, Community Development, Professional Services - \$16,410.50 -  
Funding is contingent upon approval of the FY2023 departmental budget

Key Contract Terms	
Start Date: 1/1/2023	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms: O renewal option remains

Overall Contractor Performance Rating: 4.0

Would you select/recommend this vendor again?

Yes

Report Period Start:  
1/1/2022

Report Period End:  
12/31/2022