



# Fulton County

## Legislation Details (With Text)

**File #:** 23-0309      **Version:** 1      **Name:**

**Type:** CM Action Item - Open & Responsible Government      **Status:** Passed

**File created:** 3/29/2023      **In control:** Board of Commissioners

**On agenda:** 5/3/2023      **Final action:** 5/3/2023

**Title:** Request approval of the lowest responsible bidder - Department of Real Estate and Asset Management, 23ITB136993C-GS, Medical and Clinical General Cleaning Services in an amount of not to exceed \$330,218.00 with Intercontinental Commercial Services, Inc. (ICS, Inc.) (Lawrenceville, GA), to provide the highest quality medical and clinical general cleaning services for selected Fulton County Health facilities to be provided upon execution of contract through December 31, 2023 with two renewal options. (APPROVED)

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Exhibit 1 Bid Tabulation Sheet, 2. Exhibit 2 Contractor's Performance Report, 3. Exhibit 5 Department Recommendation Memo- 23ITB136993C-GS Medical and Clinical General Cleaning Services- FY2023, 4. 2023-0309

Date	Ver.	Action By	Action	Result
5/3/2023	1	Board of Commissioners	approve	Pass

## Department

Real Estate and Asset Management

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of the lowest responsible bidder - Department of Real Estate and Asset Management, 23ITB136993C-GS, Medical and Clinical General Cleaning Services in an amount of not to exceed \$330,218.00 with Intercontinental Commercial Services, Inc. (ICS, Inc.) (Lawrenceville, GA), to provide the highest quality medical and clinical general cleaning services for selected Fulton County Health facilities to be provided upon execution of contract through December 31, 2023 with two renewal options. **(APPROVED)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$100,000.00 shall be forwarded to the Board of Commissioners for approval.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

### Commission Districts Affected

All Districts ☒

District 1 ☐

District 2 ☐

District 3 ☐  
District 4 ☐  
District 5 ☐  
District 6 ☐

### Is this a purchasing item?

Yes

**Summary & Background** Request approval of lowest responsible bidder to provide the highest quality medical and clinical general cleaning services for selected Fulton County Health facilities for FY2023.

**Scope of Work:** This contract furnishes all materials, labor, equipment, and appurtenances necessary to provide the highest quality medical and clinical general cleaning services at these selected Fulton County Health facilities:

1. Adamsville Regional Health Center with a total cleanable sq. ft. of 25,200
2. Center for Rehabilitation with a total cleanable sq. ft. of 44,520
3. Fulton County Public Health at 10 Park Place with a total cleanable sq. ft. of 40,221
4. Oakhill Child, Adolescent and Family Center with a total cleanable sq. ft. of 30,576
5. College Park Regional Health Center with a total cleanable sq. ft. of 35,280

**Community Impact:** The overall community impact is to provide clean and sanitary facilities for the selected health facilities.

**Department Recommendation:** The Department of Real Estate and Asset Management (“DREAM”) recommends approval.

### Procedure for Basis of Award:

The recommendation for the award was based on the bidders’ ability to calculate the cost per cleanable square footage for each facility, including monthly and annual day porter services, and totaling all costs for the five (5) health facilities, for a total Base Bid Amount to determine the lowest responsible and responsive bidder complying with the provisions of this ITB.

DREAM also considered the experience with previous cleaning contracts and consultations with other organizations within the cleaning industry. The goal of this process is to award the County cleaning contract to a reliable and responsible company that is financially sound, with sufficient management expertise and cleaning experience to provide excellent quality service in return for the County funds expended.

### Bid Evaluation Process:

The County received and evaluated 11 bid responses to the solicitation, but only evaluated eight (8) bid responses. Three (3) bids were deemed non-responsive by the Department of Purchasing & Contract Compliance.

DREAM carefully reviewed each bidder’s ability to calculate the cost per cleanable square footage for each facility, including monthly and annual day porter services, and totaling all costs for the five (5) health facilities and verified references of their ability to perform work of this size and similar scope of

work for medical and clinical cleaning for Fulton County Health facilities. DREAM is, therefore, recommending to award Intercontinental Commercial Services, Inc. (ICS, Inc.) as the lowest responsive and responsible bidder to provide medical and clinical general cleaning services for selected Fulton County Health facilities for FY2023.

This is a time and material contract. The total requested spending authority in the amount of \$330,218.00 covers the cost for materials, cleaning supplies and labor hours to maintain the required cleaning services for the remaining 9 months of FY2023.

**Project Implications:** This contract is designed to provide and maintain sustainable clean and sanitary County facilities. An effective cleaning program is a critical component to keeping a healthy and productive environment.

**Community Issues/Concerns:** None of which the Department is aware.

**Department Issues/Concerns:** If this contract is not approved, DREAM will not be able to provide medical and clinical cleaning services for selected County health facilities.

**Contract Modification:** This is a new procurement.

#### **Contract & Compliance Information** *(Provide Contractor and Subcontractor details.)*

**Contract Value:** \$330,218.00  
**Prime Vendor:** Intercontinental Commercial Services, Inc.  
**Prime Status:** Asian American Male Business Enterprise  
**Location:** Lawrenceville, GA  
**County:** Gwinnett County  
**Prime Value:** \$330,218.00 or 100.00%

**Total Contract Value:** \$330,218.00 or 100.00%  
**Total Certified Value:** \$330,218.00 or 100.00%

#### **Exhibits Attached** *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Bid Tabulation Sheet  
Exhibit 2: Contractor's Performance Report  
Exhibit 3: Department Recommendation Memo

#### **Contact Information** *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

#### **Contract Attached**

No

## Previous Contracts

No

## Total Contract Value

Original Approved Amount: \$0.00  
Previous Adjustments: \$0.00  
This Request: \$330,218.00  
TOTAL: \$330,218.00

## Grant Information Summary

Amount Requested: ☐ Cash  
Match Required: ☐ In-Kind  
Start Date: ☐ Approval to Award  
End Date: ☐ Apply & Accept  
Match Account \$:

## Fiscal Impact / Funding Source

### Funding Line 1:

100-520-5212-1176: General, Real Estate and Asset Management, Cleaning Services- \$330, 218.00

Key Contract Terms	
Start Date: 4/1/2023	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms: TV renewal options

Overall Contractor Performance Rating: N/A

Would you select/recommend this vendor again?

Yes

Report Period Start: N/A  
Report Period End: N/A