



Fulton County

Legislation Text

File #: 21-0409, Version: 1

Department

Community Development

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to amend an existing contract - Department of Community Development, 2019 Consolidated Annual Performance & Evaluation Report (CAPER) and Administration of CDBG & HOME programs with Northeast & Bucks Company DBA, Mullin & Lonergan Associates (M&L) in amount not to exceed \$110,000.00 to extend the existing contract to provide assistance to the Fulton County Department of Community Development in preparation of various documents and technical assistance related to the Department of Housing and Urban Development's ("HUD") Office of Community Planning and Development (CPD). Effective from June 1, 2021 through May 31, 2022.
(APPROVED)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-461, requests for approval to utilize cooperative purchasing or GSA purchase contracts of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

The Department of Community Development is requesting approval to amend the County's Agreement with Mullin & Lonergan (M&L), a Housing & Community Development Consulting Firm, for Grant Administrative Services for Programs funded by the Department of Housing and Urban Development (HUD). M&L will provide assistance with the preparation of various documents and

technical assistance related to the County's HUD CPD programs through May of 2022. Services would include the development and preparation of the County's FY 2022 Annual Action Plan, the preparation of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2021, provision of staff LAP training and implementation services, fair housing consulting services, updating of CDBG and HOME Policy and Procedures manual and on-going technical assistance related to the administration and implementation of the County's Community Development Block Grant (CDBG), HOME, ESG, NSP Programs. M&L will also provide services, as needed, related to the CARES act funds for CDBG and ESG and the funding under American Rescue Plan as provided by HUD for CPD related programs.

Scope of Work:

Community Impact: The overall impact is countywide. The comprehensive support and services offered by M&L will assist the Department of Community Development to more effectively develop and implement programs and strategies to promote revitalization of low-income neighborhoods and administer efficient operation of project funding allocations for the benefit of Fulton County residents and communities.

Department Recommendation: As certain CDBG and HOME responsibilities are highly complex and often require third-party support, the department is recommending the BOC grant approval to the department to contract with M&L to provide technical consulting services relative to the administration of the County's CDBG & HOME grants. M&L is a housing and community development consulting firm with over 15 years' experience at every level of HUD programming including: administration, IDIS, program and project management, technical assistance and practical application. Their clients include Brunswick, GA, Henry County, Columbus, GA and over 80 other local units of government (boroughs, townships, cities, counties, and states), HUD CDBG entitlements, HOME Participating Jurisdictions, Continuums of Care, public housing authorities, nonprofit organizations, planning agencies, state housing finance agencies, and economic development organizations. In addition to M&L's vast and long history of working in the CDBG and HOME programs, their staff also has extensive expertise in all HUD entitlement programs. The staff comes from a variety of backgrounds including non-profits, for-profits, and local government which provides a unique blend of experience that would complement the Community Development staff's experience. In addition, all of their professional staff members have advanced/Master degrees in either urban planning or public administration with many who have earned AICP professional planning certifications in addition to their master's degrees.

Project Implications: M&L provides CDBG and HOME technical consulting services on a regular basis to about 30 core HUD entitlement communities. Functioning as an extension of the Community Development staff, M&L will help to improve day-to-day program administration by providing expertise advice and background information relative to regulatory issues & federal requirements, for both CDBG and HOME. Likewise, they will work with staff to resolve eligibility and statutory objective issues in the early stages of a project, which helps to eliminate non-compliance and make problems more manageable when and if they occur.

Community Issues/Concerns: The community has expressed a desire for the County to continue its entitlement status with HUD and as such, the department is making concerted efforts to appropriately train staff and garner the resources and expertise required to effectively administer the grants and enhance delivery of programs.

Department Issues/Concerns: The department is seeking ways to improve the way it carries out its community development responsibilities and is taking steps toward streamlined and effective delivery of its programs by engaging a consultant to assist with incorporating new and improved processes and best practices.

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	#20-0479	7/8/2020	\$80,000.00
Amendment No. 1			\$110,000.00
Total Revised Amount			\$190,000.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Not applicable

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Agreement - Mullin& Lonergan 2020

Contact Information *(Type Name, Title, Agency and Phone)*

Pamela Roshell, Interim Director, Community Development, (404) 612-1243

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount:

Previous Adjustments:

This Request: \$110,000.00

TOTAL: \$110,000.00

Grant Information Summary

Amount Requested:

☐ Cash

Match Required:

☐ In-Kind

Start Date:

☐ Approval to Award

End Date:

☐ Apply & Accept

Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

100-121-2615-1160: General, Community Development, Professional Services