



Fulton County

Legislation Text

File #: 21-0774, Version: 1

Department

Community Development

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a statewide contract - Community Development, SWC# 99999-SPD-0000136-0008, Professional Temporary Staffing in an amount not to exceed \$404,707.20 with Corporate Temps, Inc. (Norcross, GA), to provide temporary staffing services for the Department of Community Development. Effective upon BOC approval for a period of one year. **(APPROVED)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-459, requests for approval of statewide contracts of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: This request is to utilize the statewide contract with Corporate Temps, Inc. to provide supplemental staffing services to provide administrative support and project management for programs administered by the Department of Community Development. This will allow the administration of all HUD funded programs to continue without interruption to include administration of COVID-19 CDBG, ESG and HOME funding.

Community Impact: With sufficient personnel to administer the HUD programs, the department is able to effectively and efficiently provide community services to residents of Fulton County.

Department Recommendation: The department recommends approval of the statewide contract in order to continue the contract and delivery of services with no interruption.

Project Implications: Under the federal programs division, the department has (3) three vacant, FT funded positions and has begun recruiting for a HOME Community Development Manager (Pos#116163), a Compliance & Reporting Specialist (Pos#3830) and a CDBG Community Development Specialist (Pos#115350) to assist with the administration of the annual entitlement funds received from HUD. The temporary positions requested will be used to scale the HUD program areas, with primary responsibility for project management of the COVID 19 contracts. This includes adding capacity to the fiscal unit responsible for financial processing and internal controls within the department. The temporary positions are needed to bridge the gap until the department has an opportunity to fully assess needs. Additional full time positions will be requested (as applicable) as a part of the 2022 General Fund budget enhancement submission. Without BOC approval, the department will lack needed capacity to administer and provide adequate oversight of approximately \$23MM in Treasury and Entitlement funding.

Community Issues/Concerns: The community has indicated a desire for the County to continue its administration of the HUD programs.

Department Issues/Concerns: Fulton County received a notice dated April 2, 2020, informing the County of Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) Program COVID-19 awards of \$1,098,603 and \$574,624, respectively. Additionally, on April 28, 2021, the department's HOME program received notice of \$2.4MM in American Rescue funding. The COVID related funds are in addition to the County's 2021 CDBG, HOME and ESG entitlement allocations totaling a little over \$2.2MM. As such, additional staffing support is necessary to assist with sound administration and oversight of these funds.

history of BOC Agenda Item: This is a new request.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: **\$404,707.20**

Prime Vendor: **Corporate Temps, Inc.**

Prime Status: **African American Male Business Enterprise - Certified**

Location: Norcross, GA

County: Gwinnett County

Prime Value: \$404,707.20 or 100.00%

Total Contract Value: \$404,707.20 or 100.00%

Total M/FBE Value: \$404,707.20 or 100.00%

Exhibits Attached

Exhibit 1: Corporate Temps Staffing Statewide Contract

Exhibit 2: Contract Performance Report

Contact Information *(Type Name, Title, Agency and Phone)*

Stanley Wilson, Director, Community Development, (404) 612-7378

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount:	\$0.00
Previous Adjustments:	\$0.00
This Request:	\$404,707.20
TOTAL:	\$404,707.20

Grant Information Summary

Amount Requested:	<input type="checkbox"/> Cash
Match Required:	<input type="checkbox"/> In-Kind
Start Date:	<input type="checkbox"/> Approval to Award
End Date:	<input type="checkbox"/> Apply & Accept
Match Account \$:	

Fiscal Impact / Funding Source

Funding Line 1:

100-121-2615-1184: General Fund, Community Development, Temporary Services Agency-
\$59,404.80

Funding Line 2:

865-121-8701-1184-GY21-85D: Grant, Community Development Temporary, Services Agency-
\$191,719.20

Funding Line 3:

865-121-8701-1184-GYC3-85D: Grant, Community Development, Temporary Services Agency-
\$49,204.80

Funding Line 4:

461-121-PG19-1184-Grant, Community Development, Temporary Services Agency - : \$13,239.40

Funding Line 5:

461-121-ES19-1184: Grant, Community Development, Temporary Services Agency -\$5,000.00
461-121-CI20-1184: Grant, Community Development, Temporary Services Agency - \$8,239.00
461-121-ESC1-1184: Grant, Community Development, Temporary Services Agency - \$9,978.95
461-121-ESC2-1184: Grant, Community Development, Temporary Services Agency - \$67,921.05

Key Contract Terms	
Start Date: Upon contract execution	End Date: One year
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating:

Would you select/recommend this vendor again?

Yes

Report Period Start:
9/1/2020

Report Period End:
9/1/2021