



# Fulton County

## Legislation Text

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File #: 21-0836, Version: 1

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### Department

Senior Services

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a statewide contract - Department of Senior Services, SWC999999-SPD0000136-0003, Temporary Staffing Services in the amount of \$233,532.60 with Happy Faces Personnel Group Inc. (Tucker, GA), to provide staffing services to support the operation of the Department of Senior Services facilities. Effective January 1, 2022 through December 31, 2022. **(APPROVED)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-459, requests for approval of statewide contracts of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

### Commission Districts Affected

- |               |                                     |
|---------------|-------------------------------------|
| All Districts | <input checked="" type="checkbox"/> |
| District 1    | <input type="checkbox"/>            |
| District 2    | <input type="checkbox"/>            |
| District 3    | <input type="checkbox"/>            |
| District 4    | <input type="checkbox"/>            |
| District 5    | <input type="checkbox"/>            |
| District 6    | <input type="checkbox"/>            |

### Is this a purchasing item?

Yes

**Summary & Background:** The Department of Senior Services will use the Temporary Staffing Services to staff Multipurpose Facilities staff including Instructors, Life Guards, Social Service Coordinators and Administrative positions.

### Scope of Work:

- A quicker response time in filling specialty positions, such as, fitness, aquatic, and computer instructors.
- The availability of temporary placements for full-time positions during recruitment, extended illness or other extended leave.
- The vendor can backfill vacancies within 24-hours.

- The vendor performs pre-employment testing requirements, background screening and drug screens in accordance with the County policies (The related cost are included in the fee).
- The vendor performs reference checks (personal and business).

**Community Impact:** The vendor has a quicker response time in filling a variety of specialty positions, such as, fitness, aquatic, and computer instructors. Due to the hiring response rate, there is less of a service disruption to senior adults served by the department.

**Department Recommendation:** The Department of Senior Services recommends approval of this item.

**Project Implications:** Future budgetary implications that may result include the possibility of requesting an increase in spending authority, which will be dependent upon the number of staff in the affected positions that may resign within the contract term. Funding for these requests will be available through the un-funding of the affected positions as they are vacated.

**Community Issues/Concerns:** There are no community issues or concerns regarding this action.

**Department Issues/Concerns:** The Department must be able to re-appropriate personnel expenses to operational expenses, as affected positions are vacated and then filled through the staffing agency.

**History of BOC Agenda Item:** This is a new request.

**Contract & Compliance Information** *(Provide Contractor and Subcontractor details.)*

Contract Value: **\$233,532.60**

Prime Vendor: **Happy Faces Personnel Group, Inc.**  
Prime Status: **African American Female Business Enterprise - Non Certified**  
Location: Tucker, GA  
County: DeKalb County  
Prime Value: \$233,532.60 or 100.00%

**Total Contract Value: \$233,532.60 or 100.00%**  
**Total M/FBE Value: \$233,532.60 or 100.00%**

**Exhibits Attached**

Exhibit 1: Contractor Performance Report  
Exhibit 2: Cooperative Purchasing - Statewide Use Form  
Exhibit 3: Happy Faces Statewide Information Sheet.

**Contact Information** *(Type Name, Title, Agency and Phone)*

Ladisa Onyiliogwu, Director, Department of Senior Services, 404-281-4042

## Contract Attached

No

## Previous Contracts

No

## Total Contract Value

Original Approved Amount:	\$0.00
Previous Adjustments:	\$0.00
This Request:	\$233,532.60
TOTAL:	\$233,532.60

## Grant Information Summary

Amount Requested:	<input type="checkbox"/> Cash
Match Required:	<input type="checkbox"/> In-Kind
Start Date:	<input type="checkbox"/> Approval to Award
End Date:	<input type="checkbox"/> Apply & Accept
Match Account \$:	

## Fiscal Impact / Funding Source

### Funding Line 1:

100-183-183O-1160; General Fund, Senior Services - Professional Services Line - \$3,000.00

### Funding Line 2:

100-183-183P-1160; General Fund, Senior Services - Professional Services Line - \$4,000.00

### Funding Line 3:

100-183-183Q-1160; General Fund, Senior Services - Professional Services Line - \$3,000.00

### Funding Line 4:

100-183-183R-1160; General Fund, Senior Services - Professional Services Line - \$3,000.00

### Funding Line 5:

100-183-183S-1160; General Fund, Senior Services - Professional Services Line - \$58,102.49

### Funding Line 6:

100-183-183T-1160; General Fund, Senior Services - Professional Services Line - \$55,927.87

### Funding Line 7:

100-183-183U-1160; General Fund, Senior Services - Professional Services Line - \$52,052.87

**Funding Line 8:**

100-183-183V-1160; General Fund, Senior Services - Professional Services Line - \$35,797.77

**Funding Line 9:**

100-183-18HR-1160; General Fund, Senior Services - Professional Services Line - \$18,651.60

Key Contract Terms	
Start Date: 1/3/2022	End Date: 12/30/2022
Cost Adjustment:	Renewal/Extension Terms:

**Overall Contractor Performance Rating:** 3.4

**Would you select/recommend this vendor again?**

Yes

**Report Period Start:**  
1/1/2021

**Report Period End:**  
8/31/2021