



# Fulton County

## Legislation Text

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File #: 22-0385, Version: 1

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### Department

Library

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of the lowest responsible bidder - Fulton County Library System- 22ITB0210B-EC Shelf-Ready Foreign Language Books for Adults in the amount not to exceed \$36,520.00 with Multi-Cultural Books and Video (Madison Heights, MI) to provide foreign language books in multiple languages to all 34 library locations. Effective upon BOC approval until December 31, 2022 with three renewal options. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-373, all competitive sealed bids of more than \$49,999.99 shall be forwarded to the Board of Commissioners for approval.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Arts and Libraries

### Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

### Is this a purchasing item?

Yes

### Summary & Background

The Fulton County Library System (FCLS) intends to contract with a vendor to provide shelf-ready foreign language books for adults for a two year period with an option to renew the contract for two additional years. The purpose of this request is to provide the library with new materials and replacement copies of worn and grubby titles.

**Scope of Work:** The Library System desires fiction and non-fiction materials in all subject areas that are written in Hindi, Korean, Chinese, Farsi, Arabic and Russian. The vendor is to provide an inventory of adult fiction and non-fiction (in all Dewey ranges) large enough to supply the range and

languages of books described above. The library expects a fill-rate that meets or exceeds 90% of all items ordered.

**Community Impact:** There is no community impact.

**Department Recommendation:** The County recommends approval of this contract.

**Project Implications:** There are no project implications if this is not approved.

**Community Issues/Concerns:** There are no Community Issues.

**Department Issues/Concerns:** There are no Department Issues

### Contract Modification

This is a new procurement

### Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

**Contract Value:** \$36,520.00  
**Prime Vendor:** Multi-Cultural Books and Videos  
**Prime Status:** Non-Minority  
**Location:** Madison Heights, MI  
**County:** Oakland County  
**Prime Value:** \$36,520.00 or 100.00%

**Total Contract Value:** \$36,520.00 or 100.00%  
**Total M/FBE Value:** \$-0-

### Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Tabulation Sheet

Exhibit 2: Contractor Performance Report

### Contact Information *(Type Name, Title, Agency and Phone)*

Jamar Parker, Financial Systems Manager, Fulton County Library System, 404-771-7578

### Contract Attached

No

### Previous Contracts

No

## Total Contract Value

Original Approved Amount: \$0.00  
Previous Adjustments: \$0.00  
This Request: \$36,520.00  
TOTAL: \$36,520.00

## Grant Information Summary

Amount Requested: ☐ Cash  
Match Required: ☐ In-Kind  
Start Date: ☐ Approval to Award  
End Date: ☐ Apply & Accept  
Match Account \$:

## Fiscal Impact / Funding Source

### Funding Line 1:

100-650-6565-1312: General Fund - Library - Library-Public Service Operations- Books-Library

| Key Contract Terms        |  |
|---------------------------|--|
| Start Date: Upon Approval | End Date: 12/31/2022                                   |
| Cost Adjustment:          | Renewal/Extension Terms: 3<br>one-year renewal options |

Overall Contractor Performance Rating:4.00

Would you select/recommend this vendor again?

Yes

Report Period Start: 5/19/2022  
Report Period End: 12/31/2022