



Fulton County

Legislation Text

File #: 22-0400, Version: 1

Department

Library

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to an amend existing contract - **Fulton County Library System**, RFP#11RFP78733K-NH, Wayfinding Design Services for the Library Capital Improvement Program (CIP), Phase II in the amount of \$49,600.00 with EYP, Inc. (Atlanta, GA), to provide additional Wayfinding Programming, Design and Construction Administration Services for Peachtree Library and MLK Library. Effective upon approval. **(APPROVED)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract as necessary for contract completion of the contract, the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Arts and Libraries

Commission Districts Affected

- All Districts ☐
- District 1 ☐
- District 2 ☐
- District 3 ☒
- District 4 ☒
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background To amend existing contract to provide additional Wayfinding Design Services for remaining Phase II Library CIP projects.

Scope of Work: The Fulton County Library System requests approval to amend the existing contract to provide additional Wayfinding Programming, Design and Construction Administrative Services for Peachtree Library, MLK Library and Peachtree Library exterior monument sign.

EYP, Inc. has and will continue to provide expertise, resources and experienced personnel necessary to develop wayfinding designs, cost estimating, budgets and coordination required to assist the Library System and the County with the graphic design of all wayfinding and identification signage required for all Phase II libraries. Additionally, EYP will provide Wayfinding Design and Construction Administration for Peachtree Library, MLK Library and the exterior monument sign at Peachtree Library.

The Scope of Services include the following:

	Description of Service	Cost
1	Peachtree Library Wayfinding Signage	
	<ul style="list-style-type: none">• Programming and Schematic Design• Design Development• Design Intent Documentation• Construction Administration	\$24,000.00
2	MLK Library Wayfinding Signage	
	<ul style="list-style-type: none">• Programming and Schematic Design• Design Development• Design Intent Documentation• Construction Administration	\$24,000.00
3	Peachtree Library Exterior Monument Sign	\$1,600.00
4	Total Cost	\$49,600.00

Community Impact: This request involves the renovation of libraries in communities throughout the County. The successful and timely renovation of each library will positively impact communities countywide.

Department Recommendation: The Fulton County Library System recommends approval of to amend existing contract to provide additional Wayfinding Programming, Design and Construction Administration Services for Peachtree Library and MLK Library.

The Wayfinding Design Services Design Firm will work in collaboration with the DREAM's Bond Construction Management Team and the County's Library representatives.

Project Implications: The cost of the requested service will be funded using Library Bond funds; therefore, it will not impact the County or Library operations.

Community Issues/Concerns: None that the Department is aware of

Department Issues/Concerns: If this amendment is not approved, this will cause delay in providing additional Wayfinding Programming, Design and Construction Services for Peachtree Library and MLK Library

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	11-0901	10/5/11	\$323,700.00
Amendment No. 1	14-0860	10/15/14	\$15,000.00
Contract Extension No. 1	17-0041	1/4/17	\$349,000.00
Amendment No. 2 (Name Change)	18-0547	8/15/18	\$0.00
Amendment No. 3	20-0707	10/7/20	\$45,020.00
Amendment No. 4			\$49,600.00
Total Revised Amount			\$782,320.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$49,600.00

Prime Vendor: EYP, Inc.

Prime Status: White Female Business Enterprise- Certified

Location: Atlanta, GA

County: Fulton County

Prime Value: \$49,600.00 or 100.00%

Subcontractor: None

Total Contract Value: \$49,600.00 or 100.00%

Total M/FBE Value: \$49,600.00 or 100.00%

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Amendment No. 4 to Form of Contract

Exhibit 2: Contractor's Performance Report

Contact Information *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$323,700.00
Previous Adjustments: \$409,020.00
This Request: \$49,600.00
TOTAL: \$782,320.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

573-650-6500-L011- Library Bond Capital Phase 2, Library, Central Library- \$49,600.00

Key Contract Terms	
Start Date: Upon BOC Approval	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating: 3.80

Would you select/recommend this vendor again?

Yes

Report Period Start:
5/1/2021

Report Period End:
12/31/2021