



# Fulton County

## Legislation Text

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File #: 22-0577, Version: 1

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### Department

Real Estate and Asset Management

### Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to increase spending authority - Department of Real Estate and Asset Management, SWC# 99999-001-SPD0000112-0001, Fuel Card Management Services in an amount not to exceed \$120,000.00 with WEX Bank (Salt Lake City, UT), to provide additional fuel card management services to support increase utilization of WEX fuel cards by the Sheriff, Marshal and District Attorney and help subsidize the high cost of fuel purchases at any retail location throughout the Atlanta metro area, State of Georgia, and nationwide for the remainder of FY2022. Effective upon BOC approval through December 31, 2022. **(APPROVED)**

### Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract and necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

### Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

### Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

### Is this a purchasing item?

Yes

**Summary & Background** Approval to increase spending authorities to cover the costs for additional fuel card management services to support increased utilization of WEX fuel cards by several Fulton County agencies for remainder of FY2022.

**Scope of Work:** The increase spending authority is being requested to cover the additional costs for

the increased utilization of fuel WEX cards by the Sheriff, Marshal and District Attorney's Office for fuel purchases at retail locations throughout the Atlanta metro area and other states for the remainder of FY2022. Also, this will help subsidize the increase in fuel costs.

WEX Fuel Cards Expenditures received as June 2022:

	County Agencies	Fuel Card Costs
1	Sheriff Department	\$68,671.71
2	Marshall	\$1,257.53
3	District Attorney's Office	\$2,805.60
	<b>Total Expenditures</b>	<b>\$72,734.84</b>

There are pending invoices for June and July which total approximately \$32,000.00 that have not been processed.

This Statewide contract provides fuel dispensing via WEX card services for the County vehicles operating outside areas where drivers could not utilize County owned fuel facilities and related services.

Benefits to use this SWC are:

- No account set up fee
- No monthly card fees
- No fee for replacement card
- Access to Strategic Card Support for special customer service
- Early payment rebate ranges from 0.10% to 0.13

**Community Impact:** None of which the Department is aware.

**Department Recommendation:** The Department of Real Estate and Asset Management recommends approval to increase spending authority to cover the costs for additional fuel card management services for the remainder of FY2022.

DREAM is requesting an additional authority in the amount of \$120,000.00 to cover the additional cost to support the demands for fuel WEX cards usage and subsidize high fuel costs. The original approved spending authority of \$63,500.00 has been depleted. The remaining spending balance of \$5,976.31 leaves very little funding remaining. The recommended increase of \$120,000.00 will cover the anticipated annual expenditures for fuel purchases through the end of FY2022.

The fuel WEX cards is a Visa badged fuel card that allows users to purchase fuel at any retail location through the metro area. Ninety-five (95) percent of WEX card users are law Enforcement officers and officials. Typical annual spending on WEX fuel purchase is approximately \$71,500.00 over the past 2 years. The high increase in the cost of fuel was not anticipated or budgeted for in

FY2022.

The additional fuel card services will be managed and coordinated by the Department of Real Estate, Central Maintenance Fleet Division.

Historical Expenditures:

FY2022: The County expenditure process for payments through 7/20/2022, \$57,523.69

FY2021: The County spent \$61,883.00

FY2020: The County spent \$35,000.00

FY2019: The County spent \$26,834.00

FY2018: The County spent \$34,293.00

**Project Implications:** The approval of this amendment for increase in spending authority to cover cost for additional fuel management services is a critical component in support of the County fleet using non-County owned fuel dispensing services

**Community Issues/Concerns:** None of which the Department is aware.

**Department Issues/Concerns:** If this spending authority is not approved, the Department will not be able to provide additional fuel dispensing services to the County fleet vehicles traveling out of state for the remainder of FY2022.

### Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	22-0095	2/2/22	\$63,500.00
<b>Increase Spending Authority</b>			<b>\$120,000.00</b>
Total Revised Amount			\$183,500.00

**Contract & Compliance Information** *(Provide Contractor and Subcontractor details.)*

Not applicable

**Exhibits Attached** *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: SWC #99999-001-SPD0000112-0001

Exhibit 2: SWC Benefits for Fuel Card Management

Exhibit 3: Contractor's Performance Report

Exhibit 4: Statewide Contract Justification Form

**Contact Information** *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

### Contract Attached

Yes

## Previous Contracts

Yes

## Total Contract Value

Original Approved Amount: \$63,500.00  
Previous Adjustments: \$0.00  
This Request: \$120,000.00  
TOTAL: \$183,500.00

## Grant Information Summary

Amount Requested: ☐ Cash  
Match Required: ☐ In-Kind  
Start Date: ☐ Approval to Award  
End Date: ☐ Apply & Accept  
Match Account \$:

## Fiscal Impact / Funding Source

### Funding Line 1:

700-520-5223-1712: Internal Service, Real Estate and Asset Management, Gasoline- \$120,000

Key Contract Terms	
Start Date: 1/1/2022	End Date: 9/30/2022
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating: 4.00

Would you select/recommend this vendor again?

Yes

Report Period Start: 1/1/2022  
Report Period End: 6/30/2022