



Fulton County

Legislation Text

File #: 22-0656, Version: 1

Department

Real Estate and Asset Management

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew existing contracts - Department of Real Estate and Asset Management, Bid#21ITBC130948C-GS, Janitorial Supplies and Equipment in the total amount of \$45,000.00 with (A) Office Depot (Boca Raton, FL) in the amount of \$10,000.00; (B) W. W. Grainger, Inc. (Fairburn, GA) in the amount of \$10,000.00; (C) HD Supply Facilities Maintenance, formally The Home Depot Pro (Jacksonville, FL) in the amount of \$10,000.00; (D) Pyramid School Products (Tampa, FL) in the amount of \$5,000.00; (F) EVF Procurement, LLC (Highland Park, NJ) in the amount of \$5,000.00; and (G) SIAK Enterprises, LLC (Lawrenceville, GA) in the amount of \$5,000.00, to provide janitorial supplies and equipment on an "as needed" basis for Fulton County facilities. This action exercises the first of two renewal options. One renewal option remains. Effective dates: January 1, 2023 through December 31, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date or 60 days if the contract term is six (6) months or less

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

All Districts ☒
District 1 ☐
District 2 ☐
District 3 ☐
District 4 ☐
District 5 ☐
District 6 ☐

Is this a purchasing item?

Yes

Summary & Background Request approval to renew existing contracts to provide janitorial supplies and equipment on an "as-needed" basis for Fulton County facilities for FY2023.

Scope of Work: These contracts provide all the necessary janitorial supplies and equipment needed

to support DREAM's in-house Janitorial roving custodial teams and floor crews that are responsible for cleaning various Fulton County facilities Countywide. These facilities have a total square footage of 93,127. The products have all been tested and evaluated by staff and are in current use by the Department of Real Estate and Asset Management. These janitorial products will be purchased on "as needed" basis.

Community Impact: None of which the Department is aware.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval to renew existing contracts to provide janitorial supplies and equipment on an "as needed" basis to support the DREAM in-house Janitorial roving team and floor crew that is responsible to clean selected Fulton County facilities for FY2023

The requested total spending authority in the total amount of \$45,000 is sufficient to cover the costs to procure janitorial supplies and equipment for FY2023.

Historical Expenditures:

- FY2022: The County expenditures as of 7/27/2022, \$30,000.00
- FY2021: The County spent \$40,292.89
- FY2020: The County spent \$26,747.57
- FY2019: The County spent \$14,957.02
- FY2018: The County spent \$25,245.66

Project Implications: These contracts provide all the necessary janitorial supplies and equipment needed to support the in-house Janitorial roving team and floor crew.

Community Issues/Concerns: None of which the Department is aware.

Department Issues/Concerns: If these renewal contracts are not approved, the Department will not be able to provide janitorial supplies and equipment to support in-house Janitorial roving team and floor crew for selected Fulton County facilities Countywide.

Contract Modification

(A) Office Depot

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0967	12/1/21	\$7,500.00
1st Renewal			\$10,000.00
Total Revised Amount			\$17,500.00

(B) W.W. Grainger, Inc.

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0967	12/1/21	\$7,500.00

1st Renewal			\$10,000.00
Total Revised Amount			\$17,500.00

(C) HD Supply Facilities Maintenance

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0967	12/1/21	\$7,500.00
1st Renewal			\$10,000.00
Total Revised Amount			\$17,500.00

(D) Pyramid School Products

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0967	12/1/21	\$5,000.00
1st Renewal			\$5,000.00
Total Revised Amount			\$10,000.00

(F) EVF Procurement, LLC

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0967	12/1/21	\$5,000.00
1st Renewal			\$5,000.00
Total Revised Amount			\$10,000.00

(G) SAIK Enterprises, LLC

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0967	12/1/21	\$5,000.00
1st Renewal			\$5,000.00
Total Revised Amount			\$10,000.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)***Total Contract Value: \$45,000.00****(A)**

Contract Value: \$10,000.00
Prime Vendor: Office Depot, LLC
Prime Status: Non-Minority
Location: Boca Raton, FL
County: Palm Beach County
Prime Value: \$10,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$10,000.00 or 100.00%
Total M/FBE Value: -0-

(B)

Contract Value: \$10,000.00
Prime Vendor: W.W. Grainger, Inc.
Prime Status: *Non-Minority*
Location: Fairburn, GA
County: Fulton County
Prime Value: \$10,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$10,000.00 or 100.00%
Total M/FBE Value: -0-

(C.)

Contract Value: \$10,000.00
Prime Vendor: The Home Depot Products
Prime Status: Non-Minority
Location: Jacksonville, FL
County: Duval County
Prime Value: \$10,000.00
Subcontractor: None

Total Contract Value: \$10,000.00 or 100.00%
Total M/FBE Value: -0-

(D)

Contract Value: \$5,000.00
Prime Vendor: Pyramid School Product
Prime Status: Non-Minority
Location: Tampa, FL
County: Hillsborough County
Prime Value: \$5,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$5,000.00 or 100.00%
Total M/FBE Value: -0-

(F)

Contract Value: \$5,000.00
Prime Vendor: EVF Procurement, LLC
Prime Status: Non-Minority
Location: Highland Park, NJ
County: Middlesex County

Prime Value: \$5,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$5,000.00 or 100.00%
Total M/FBE Value: \$-0-

(G)

Contract Value: \$5,000.00
Prime Vendor: SIAK Enterprise, LLC
Prime Status: Non-Minority
Location: Lawrenceville, GA
County: Gwinnett County
Prime Value: \$5,000.00 or 100.00%
Subcontractor: None

Total Contract Value: \$5,000.00 or 100.00%
Total M/FBE Value: \$-0-
Grand Contract Value: \$45,000.00 or 100.00%
Grand M/FBE Value: \$-0-

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Contract Renewal Agreements
Exhibit 2: Contractor's Performance Reports
Exhibit 3: Contract Renewal Evaluation Form

Contact Information *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$45,000.00
Previous Adjustments: \$0.00
This Request: \$45,000.00
TOTAL: \$90,000.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

100-520-5222-1450: General, Real Estate and Asset Management, Maintenance Supplies- \$45,000
"Subject to availability of funding adopted for FY2023 by BOC"

Key Contract Terms	
Start Date: 1/1/2023	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms: <input type="radio"/> renewal option remains

Overall Contractor Performance Rating:

(A) Office Depot	4.0
(B) W.W. Grainger, Inc.	4.0
(C) HD Supply Facilities Maintenance	4.0
(D) Pyramid School Products	4.0
(F) EVF Procurement, LLC	No evaluation
(G) SAIK Enterprises, LLC	No evaluation

Would you select/recommend this vendor again?

Yes

Report Period Start: 4/1/2022 Report Period End: 6/30/2022