



Fulton County

Legislation Text

File #: 22-0806, Version: 1

Department

Community Development

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of cooperative purchasing - Department of Community Development, utilizing the Westmoreland County, Commonwealth of Pennsylvania Agreement for Professional Services with Northeast & Bucks Company DBA Mullin & Lonergan Associates, in an amount not to exceed \$143,000.00 to provide technical assistance to the Fulton County Department of Community Development in the preparation of the 2023 Annual Action Plan, Consolidated Annual Performance & Evaluation Report (CAPER) and administration of the department's federal grants. Effective upon BOC approval through December 31, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-462, requests for approval to utilize cooperative purchasing or GSA purchase contracts of more than \$100,000 shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Health and Human Services

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background

The Department of Community Development is requesting approval to amend the County's cooperative purchasing agreement with Mullin & Lonergan (M&L), a Housing & Community Development Consulting Firm. M&L is prepared to provide Fulton County, GA assistance with the preparation of various documents and technical assistance related to the County's HUD CPD

programs through July of 2023. These services would include the development and preparation of the County's FY 2023 Annual Action Plan, the preparation of the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2022, and implementation services, HOME ARP technical services, fair housing consulting services and on-going technical assistance related to the administration and implementation of the County's Community Development Block Grant (CDBG), HOME, ESG, HOME ARP NSP Programs. M&L will also provide services, as needed, related to the CARES act funds for CDBG and ESG and the funding under American Rescue Plan as provided by HUD for CPD related programs

Scope of Work: M&L is prepared to provide Fulton County, GA assistance with the preparation of various documents and technical assistance related to the County's HUD CPD programs through July of 2023. Their services would include the development and preparation of the County's FY 2023 Annual Action Plan, the preparation of the CAPER for Program Year 2022, and implementation services, HOME ARP technical services, fair housing consulting services and on-going technical assistance related to the administration and implementation of the County's Community Development Block Grant (CDBG), HOME, ESG, HOME ARP NSP Programs. M&L will also provide services, as needed, related to the CARES act funds for CDBG and ESG and the funding under American Rescue Plan as provided by HUD for CPD related programs.

The approval of this agenda item will also authorize the Chairman to disburse funds, execute and administer contracts including extensions, and related documents consistent with the federal program regulations and this Board action. Funds are a combination of grant and general funds and the use of general funds is contingent up on 2023 budget approval.

Community Impact: The overall impact is Countywide. The comprehensive supports and services offered by M&L will assist the Department of Community Development to more effectively develop and implement programs and strategies to promote revitalization of low-income neighborhoods and administer efficient operation of project funding allocations for the benefit of Fulton County residents and communities.

Department Recommendation: As certain CDBG and HOME responsibilities are highly complex and often require third-party support, the Department is recommending the BOC grant approval to the Department to contract with M&L to provide technical consulting services relative to the administration of the County's CDBG and HOME grants. M&L is a housing and community development consulting firm with over 15 years' experience at every level of HUD programming including: administration, IDIS, program and project management, technical assistance and practical application. Their clients include Brunswick, GA, Henry County, Columbus, GA and over 80 other local units of government (boroughs, townships, cities, counties, and states), HUD CDBG entitlements, HOME Participating Jurisdictions, Continuums of Care, public housing authorities, nonprofit organizations, planning agencies, state housing finance agencies, and economic development organizations. In addition to M&L's vast and long history of working in the CDBG and HOME programs, their staff also has extensive expertise in all HUD entitlement programs. The staff comes from a variety of backgrounds including non-profits, for-profits, and local government which provides a unique blend of experience that would complement the Community Development staff's experience. In addition, all of their professional staff members have advanced/master degrees in either urban planning or public administration with many who have earned AICPA professional planning certifications in addition to their master's degrees

Project Implications: M&L provides CDBG and HOME technical consulting services on a regular basis to about 30 core HUD entitlement communities. Functioning as an extension of the Community Development staff, M&L will help to improve day-to-day program administration by providing expertise advice and background information relative to regulatory issues & federal requirements, for both CDBG and HOME. Likewise, they will work with staff to resolve eligibility and statutory objective issues in the early stages of a project, which helps to eliminate non-compliance and make problems more manageable when and if they occur.

Community Issues/Concerns: The community has expressed a desire for the County to continue its entitlement status with HUD and as such, the Department is making concerted efforts to appropriately train staff and garner the resources and expertise required to effectively administer the grants and enhance delivery of programs.

Department Issues/Concerns: The Department is seeking ways to improve the way it carries out its community development responsibilities and is taking steps toward streamlined and effective delivery of its programs by engaging a consultant to assist with incorporating new and improved processes and best practices.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Not Applicable

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Contractor Performance Report

Exhibit 2: M&L Scope of Work

Exhibit 3: Westmoreland County, Commonwealth of Pennsylvania Agreement

Contact Information *(Type Name, Title, Agency and Phone)*

Stanley Wilson, Director, Community Development, (470) 526-9655

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount:	\$0.00
Previous Adjustments:	\$0.00
This Request:	\$143,000.00
TOTAL:	\$143,000.00

Grant Information Summary

Amount Requested: \$143,000.00

Match Required: \$0.00

Start Date:

End Date:

Match Account \$: \$0.00

- ☐ Cash
- ☐ In-Kind
- ☐ Approval to Award
- ☐ Apply & Accept

Fiscal Impact / Funding Source

Funding Line 1:

100-121-2615-1160: General, Community Development, Professional Services \$46,500.00

Funding Line 2:

865-121-8701-1160-GY21-85D-1160: Community Development Block Grants, Community Development, Professional Services \$46,500

Funding Line 3:

461-121-HAR1-1160: Grants, Community Development, Professional Services \$50,000

Key Contract Terms	
Start Date: 6/1/2022	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating: 4

Would you select/recommend this vendor again?

Yes

Report Period Start:
6/1/2021

Report Period End:
5/31/2022