



Fulton County

Legislation Text

File #: 22-0804, Version: 1

Department

External Affairs

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Department of External Affairs, #21RFP0915B-EC, Federal Intergovernmental & Interagency Affairs Services in an amount not to exceed \$120,000.00 with McGuireWoods Consulting LLC (Atlanta, GA) to provide Federal Intergovernmental Affairs Services. This action exercises the first of two renewal options. One renewal option remains. Effective January 1, 2023 through December 31, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date, 60 days if the contract term is six (6) months or less.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work:

Community Impact: Advocate and secure federal funding for the County's federal policy agenda to positively impact County residents.

Department Recommendation: Approve contract renewal #1.

Project Implications: Team has improved County's engagement with the Congressional delegation and federal agencies.

Community Issues/Concerns: Contract addresses broad federal policy goals passed by the Board of Commissioners.

Department Issues/Concerns: Addresses Board of Commissioners and departmental needs for lobbying and intergovernmental affairs support.

Contract Modification

| Current Contract History | BOC Item | Date | Dollar Amount |
|--------------------------|----------|-----------|---------------|
| Original Award Amount | 21-0961 | 12-1-2021 | \$120,000.00 |
| 1st Renewal | | | \$120,000.00 |
| Total Revised Amount | | | \$240,000.00 |

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$120,000.00
Prime Vendor: McGuireWoods Consulting, LLC
Prime Status: Non-Minority
Location: Atlanta, GA
County: Fulton County
Prime Value: \$120,000.00 or 100.00%

Total Contract Value: \$120,000.00 or 100.00%
Total M/FBE Value: \$-0-

Exhibits Attached

EXHIBIT 1: CONTRACT RENEWAL AGREEMENT FORM
EXHIBIT 2: CONTRACT EVALUATION FORM
EXHIBIT 3: CONTRACTOR PERFORMANCE REPORT

Contact Information *(Type Name, Title, Agency and Phone)*

Fran Calhoun, Division Manager, Intergovernmental & Interagency Affairs Division, 404-612-2201

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$120,000.00
Previous Adjustments: \$0.00
This Request: \$120,000.00
TOTAL: \$240,000.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

100-130-1305-1160: General, External Affairs, Professional Services

| Key Contract Terms | |
|------------------------|---|
| Start Date: 1/1/2023 | End Date: 12/31/2023 |
| Cost Adjustment: 00.00 | Renewal/Extension Terms: <input type="radio"/> renewal option remains |

Overall Contractor Performance Rating: 100

Would you select/recommend this vendor again?

Yes

Report Period Start:
1/1/2022

Report Period End:
9/30/2022