



Fulton County

Legislation Text

File #: 22-0810, Version: 1

Department

Public Works

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Department of Public Works, 20RFP124470K-DB, TSPLOST Program Management Services in an amount not to exceed \$114,600.00 with Goodwyn, Mills and Cawood, Inc. (GMC), to provide program management consulting services for the TSPLOST2 Program. This action exercises the second of two renewal options. No renewal options remain. Effective upon BOC approval through August 29, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date, 60 days if the contract term is six (6) months or less.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Infrastructure and Economic Development

Commission Districts Affected

- All Districts ☐
- District 1 ☒
- District 2 ☒
- District 3 ☒
- District 4 ☐
- District 5 ☒
- District 6 ☒

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: With the retirement of the former Fulton County employee managing the TSPLOST program in 2020, GMC was retained to provide the services to ensure Fulton County remains in compliance with the state requirements while the individual cities have managed the specific transportation improvement projects.

The GMC consultant team has been responsible for the following major work elements:

A. Capital Project Tracking

1. All transportation improvement projects are managed by each individual city. However, Fulton County has teamed with software provider, Socrata, to establish a web-based database for each city to enter their current project status.
2. GMC has been responsible in ensuring that the information entered into the database is accurate and timely by the individual cities. Additionally, the consultant has worked with those cities which do not have accurate information entered into the database.

B. Monthly Financial Distribution

1. The State Department of Revenue proceeds the sales tax proceeds directly to each city on a monthly basis. The consultant records the monthly amounts received by each city to ensure that the proceeds are consistent with the terms of the IGA.
2. Any inconsistencies in tax proceeds is immediately brought to the attention of the affected city and Fulton County.

C. Citizen Oversight Council Meetings

1. Each City has appointed a citizen to represent the City on an oversight council. The Council is required to meet at least twice a year and is generally responsible for bringing concerns about how the TSPLSOT program is being managed to Fulton County.
2. GMC is responsible for coordinating and facilitating these meetings.
3. Additionally, an annual meeting with all of the City's Public Works' or Transportation Directors is held in December to review the individual City's progress in completing projects within their city. GMC is also responsible for coordinating and facilitating these meetings.

D. Annual audit of the TSPLOST Program

1. SB369 requires Fulton County to conduct an annual audit of the program and to publish the results in the local newspaper.
2. The actual audit is conducted by a contractor hired by the Fulton County Finance Department and is not a part of the responsible of GMC. However, it is the responsibility of GMC to receive the results from the audit and prepare and publish the annual report as required.

Community Impact: There is no direct tie to the community with this program management contract. However, indirectly, the proper management of the TSPLOST program is necessary to meet all state requirements and is vital for the proper implementation of the TSPLOST2 program which began on April 1, 2022.

Department Recommendation: The Department recommends approval.

Project Implications: Without proper TSPLOST program management, Fulton County will not be in compliance with the state requirements in place to allow for this collection of additional sales tax for transportation improvements.

Community Issues/Concerns: None have been raised by the Community to Public Works.

Department Issues/Concerns: The Department of Public Works does not have any concerns with the proposed renewal of the services by GMC.

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	20-0557	8/5/2020	\$114,600.00
1st Renewal	21-0653	9/1/2021	\$114,600.00
2 nd Renewal			\$114,600.00
Total Revised Amount			\$343,800.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$114,600.00
Prime Vendor: Goodwyn, Mills and Cawood, Inc. (GMC)
Prime Status: Non-Minority
Location: Atlanta, GA
County: Fulton County
Prime Value: \$114,600.00 or 100.00%

Total Contract Value: \$114,600.00 or 100.00%
Total M/FBE Value: \$-0-

Exhibits Attached:

Exhibit 1: Contract Renewal Agreement
Exhibit 2: Contract Performance Report
Exhibit 3: Contract Evaluation Form

Contact Information *(Type Name, Title, Agency and Phone)*

David Clark, Director of Public Works 404 612-2804

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$114,600.00
Previous Adjustments: \$114,600.00
This Request: \$114,600.00
TOTAL: \$343,800.00

Grant Information Summary

Amount Requested:

Match Required:

Start Date:

End Date:

Match Account \$:

- ☐ Cash
- ☐ In-Kind
- ☐ Approval to Award
- ☐ Apply & Accept

Fiscal Impact / Funding Source

Funding Line 1:

308-540-5401-1160: TSPLOST, Public Works, Professional Services

Key Contract Terms	
Start Date: 8/28/2022	End Date: 8/29/2023
Cost Adjustment:	Renewal/Extension Terms: No renewal options remain

Overall Contractor Performance Rating: 4.0

Would you select/recommend this vendor again?

Yes

Report Period Start:
8/28/2021

Report Period End:
8/29/2022