



Fulton County

Legislation Text

File #: 22-0841, Version: 1

Department

Finance

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to renew an existing contract - Finance Department, 20RFP11091208C-MH, Annual Cost Allocation Plan in an amount not to exceed \$56,650.00 with Maximus US Services, Inc., (Reston, VA) to prepare the Fulton County annual Cost Allocation Plan to comply with the requirements of 2 CFR 200. This action exercises the second of two renewal options. No renewal options remain. Effective dates: January 1, 2023 through December 31, 2023. **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-394(6), the Purchasing Department shall present all renewal requests to the Board of Commissioners at least 90 days prior to the contract renewal date 60 days if the contract term is six (6) months or less.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background *(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

Scope of Work: The Finance Department requests approval of recommended renewal for professional services with Maximus US Services, Inc. These services involve the development and preparation of Fulton County's Cost Allocation Plan which comply with the requirements of 2 CFR Part 200 (Uniform Grant Guidance) and will be used as a basis for charging indirect costs to Fulton County's various Special Revenue and Enterprise Funds. Additionally, the consultants will prepare an indirect cost rate proposal for the contractual services provided to the Fulton County Board of Health.

Federal and State granting agencies require the preparation of a Cost Allocation Plan in accordance with 2 CFR Part 200 in order to charge administrative cost (indirect costs) to federal and state funded programs

Community Impact: None

Department Recommendation: Recommend approval

Project Implications: These services involve the development and preparation of the annual cost allocation plan to comply with federal requirements 2 CFR Part 200 (Uniform Grant Guidance) and is used as a basis for charging indirect costs to various grants and develop a cost allocation to Enterprise funds and other grants.

Community Issues/Concerns: None

Department Issues/Concerns: None

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	21-0369	3/1/2021	\$53,400.00
1st Renewal	21-0926	10/8/2021	\$55,000.00
2 nd Renewal			\$56,650.00
Total Revised Amount			165,050.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$56,650.00
Prime Vendor: Maximus US Services, Inc.
Prime Status: Non-Minority
Location: Reston, VA
County: Fairfax County
Prime Value: \$39,655.00 or 70.00%

Subcontractor: KBMD & Associates
Subcontractor Status: African American Business Enterprise- Non-Certified
Location: Nashville, TN
County: Davidson County
Contract Value: \$16,995.00 or 30.00%

Total Contract Value: \$56,650.00 or 100.00%
Total M/FBE Value: \$16,995.00 or 30.00%

Exhibits Attached

Exhibit 1: Contract Renewal Form
Exhibit 2: Contract Renewal Evaluation
Exhibit 3: Contractor Performance Report

Contact Information (Type Name, Title, Agency and Phone)

Hakeem Oshikoya, Finance Director 404-612-7641

Contract Attached

No

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$53,400.00
Previous Adjustments: \$55,000.00
This Request: \$56,650.00
TOTAL: \$165,050.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$: [Click here to enter text.](#)

Fiscal Impact / Funding Source

Funding Line 1:

100-999-S200-1257: General fund, Non-Agency, Cost Allocation

Key Contract Terms	
Start Date: 1/1/2023	End Date: 12/31/2023
Cost Adjustment: \$56,650	Renewal/Extension Terms: La renewal period.

Overall Contractor Performance Rating:

Would you select/recommend this vendor again?

Yes

Report Period Start:
1/1/2022

Report Period End:
9/30/2022