



Fulton County

Legislation Text

File #: 23-0046, Version: 1

Department

Information Technology

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a recommended proposal - Information Technology, 22RFP315692K-BKJ, Design, Development and Implementation of Employee Intranet Site in an amount not to exceed \$1,106,000.00 with Svanaco Inc., DBA Americaneagle.com (Des Plaines, IL), to create an internal-facing employee intranet portal that focuses on employee services and communications. Effective upon issuance of a Notice to Proceed and shall continue until the sooner of (a) a period of 18 months; (b) Final Acceptance; or (c) the Agreement is terminated as provided in the contract. 100% grant funded from ARPA. **(HELD ON 1/18/23) (REMOVED)**

ITEM REMOVED FROM THE REGULAR MEETING AGENDA AS REQUESTED BY THE COUNTY MANAGER

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with the Purchasing Code Sections 102-374 or 102-375, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background: The scope of work is to develop, design, and implement an employee intranet portal, as well as assist with enhancements and remediations to the public-facing internet site. As this initiative supports a remote workforce, IT proposes the use of American Rescue Plan Act funds as the funding source for the initiative.

The IT, External Affairs, Customer Services, and Diversity & Civil Rights departments have partnered to implement a modern intranet and employee portal to facilitate information dissemination, decision making, collaboration and engagement. The intranet will bring its information and services to the employees wherever they are working and on whatever device they are using.

Fulton County employees currently use the “Employee Central” website to post information and documentation. The Employee Central website is underused and runs on outdated technology which poses security risks and does not meet the expectations of the required employee experience. This initiative provides an opportunity to build an intranet portal based on Fulton County employees’ experience and needs, thereby promoting employee engagement, communication, and collaboration.

Scope of Work: The scope of the initiative is to develop, design, and implement a digital workspace for Fulton County employees to disseminate information, communicate, and collaborate on strategic and tactical responsibilities. Additionally, it includes a mobile-friendly application that adapts continually to the changing needs and preferences of employees, businesses, and the enhancements and remediations for the public-facing internet site.

This is a new system and in accordance with County Purchasing Code Section 102-386 regarding intellectual property, the anticipated useful life of the intellectual property is a minimum of 10 years and the anticipated annual cost for maintenance & support agreement, service agreement and licensing fees in order to maintain the intellectual property over its useful life is estimated to be \$189,000 annually beginning 2024.

Community Impact: Enhancements and remediation for the public-facing website provides an improved digital experience for residents, businesses, and other agencies seeking information regarding Fulton County services.

Department Recommendation: IT recommends approval.

Project Implications: The project enhances a positive external facing web site and provides an internal employee portal service to amplify employee satisfaction and engagement.

Community Issues/Concerns: There are no issues/concerns to report.

Department Issues/Concerns: There are no additional concerns to report.

Contract Modification: This is a new procurement.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$1,106,000.00

Prime Vendor: Svanaco Inc. DBA Americaneagle.com

Prime Status: Non-Minority

Location: Des Plaines, IL

County: Cook County

Prime Value: \$1,106,000.00

Total Contact Value: \$1,106,000.00 or 100.00%
Total Certified Value: \$0.00

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Evaluation Committee Recommendation Letter

Exhibit 2: Contractor's Performance Memo

Contact Information *(Type Name, Title, Agency, and Phone)*

Lateef Ashekun, Interim CIO, Information Technology, 404-612-0192

Contract Attached

No

Previous Contracts

No

Total Contract Value

Original Approved Amount: \$0.00
Previous Adjustments: \$0.00
This Request: 1,106,600.00
TOTAL: 1,106,600.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

448-220-ARP1-VIRT: American Rescue Plan, Information Technology, Virtual Support - IT

Key Contract Terms	
Start Date: 1/1/2023	End Date: See contract terms
Cost Adjustment:	Renewal/Extension Terms: No renewals

Overall Contractor Performance Rating: New vendor

Would you select/recommend this vendor again?

Choose an item.

Report Period Start: **Report Period End:**