



Fulton County

Legislation Text

File #: 23-0091, Version: 1

Department

Real Estate and Asset Management

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a recommended proposal - Department of Real Estate and Asset Management, 22RFPPARK050322C-MH, Parking Lot Management Services for Various Properties in Fulton County with Parking Company of America, Inc. (Atlanta, GA) to provide parking lot management services for three select Fulton County owned properties. Effective dates: January 1, 2023 through December 31, 2023, with two renewal options. This is a revenue generating contract. **(APPROVED)**

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Sections 102-374 and 102-375, all competitive sealed proposals shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background

Scope of Work: This contract provides parking lot management services at the Auburn Avenue Branch Library, Buckhead Branch Library, and the Auburn Avenue Neighborhood Senior Center. Services include, but are not limited to, the following: assignment of onsite parking attendant (optional); installation of freestanding pay-terminal onsite at each subject location, installation of pavement markings as necessary, installation of appropriate onsite signage with emergency contact information, multiple daily inspections of parking lots to ensure compliance with parking rules, and daily cleaning of parking lots.

Historically onsite parking at these locations has been problematic because of non-library patrons using available onsite parking for non-library and non-governmental purposes.

It is the intent of staff to mitigate the parking problems onsite at these County owned locations and generate revenue simultaneously. Pending approval of the Contract, the recommended firm will provide daily operational management of the three parking lots and make a monthly payment to Fulton County based on a percentage of revenue generated.

Community Impact: The overall community impact is to ensure the availability of onsite parking for patrons at three select Fulton County facilities. This Contract also includes a revenue share provision which will allow Fulton County to receive a percentage of the revenue that will be generated.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval.

Project Implications: This contract includes provisions requiring the recommended parking lot management firm to provide all necessary labor, equipment, transportation, and materials necessary for daily parking lot management services at three select Fulton County owned locations. Consolidation of parking lot management services will improve the onsite parking experience for visiting patrons, onsite staff and generate revenue.

Community Issues/Concerns: Approval of this RFP is necessary to resolve the complaints have been received from the community about the lack of available onsite parking caused by some members of the public using available onsite parking for non-Fulton County related purposes. The RFP is being used to employ a parking lot management firm to manage onsite parking and to generate revenue.

Department Issues/Concerns: If this proposal is not approved, the Department of Real Estate and Asset Management does not have the capacity, or the expertise, to perform this service in-house. Employment of a parking lot management firm for the identified three locations is necessary to ensure there is available onsite parking for patrons and County staff.

Contract Modification: This is a new procurement.

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value:	\$Revenue Generating
Prime Vendor:	Parking Company of America, Inc.
Prime Status:	<i>Hispanic Male Business Enterprise</i>
Location:	Atlanta, GA
County:	Fulton County
Prime Value:	\$Revenue Generating
Total Contract Value:	\$Revenue Generating
Total Certified Value:	\$Revenue Generating

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Evaluation Committee Recommendation Letter

Exhibit 2: Contractor's Performance Report

Contact Information *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

No

Previous Contracts

No

Total Contract Value

Original Approved Amount:	Revenue Generating
Previous Adjustments:	Revenue Generating
This Request:	Revenue Generating
TOTAL:	Revenue Generating

Grant Information Summary

Amount Requested:	<input type="checkbox"/> Cash
Match Required:	<input type="checkbox"/> In-Kind
Start Date:	<input type="checkbox"/> Approval to Award
End Date:	<input type="checkbox"/> Apply & Accept
Match Account \$:	

Fiscal Impact / Funding Source

Funding Line 1:

100-520-5201-6325: General, Real Estate and Asset Management, Revenue. "The Contract does not involve the payment of funds, in accordance with the terms of the agreement the parking lot management firm will share a percentage of revenue generated from daily operations".

Key Contract Terms	
Start Date: 1/1/2023	End Date: 12/31/2023

Cost Adjustment:	Renewal/Extension Terms: TV one-year renewal options
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Overall Contractor Performance Rating: N/A

Would you select/recommend this vendor again?

Yes

Report Period Start:

N/A

Report Period End:

N/A