



Fulton County

Legislation Text

File #: 23-0375, Version: 1

Department

Real Estate and Asset Management

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval to increase the spending authority - Department of Real Estate and Asset Management, 22ITB134949C-GS, Tree Removal Services Countywide in the amount of \$75,000.00 with ArborServ, Inc. (Lithonia, GA), to provide additional tree removal services and related debris clean-up in support of landscape renovation projects at selected Fulton County libraries approved and funded as a part of the FY 2023 facilities capital plan. Effective upon BOC approval.

(APPROVED)

Requirement for Board Action *(Cite specific Board policy, statute or code requirement)*

In accordance with Purchasing Code Section 102-420, contract modifications within the scope of the contract and necessary for contract completion of the contract, in the specifications, services, time of performance or terms and conditions of the contract shall be forwarded to the Board of Commissioners for approval.

Strategic Priority Area related to this item *(If yes, note strategic priority area below)*

Open and Responsible Government

Commission Districts Affected

- All Districts ☒
- District 1 ☐
- District 2 ☐
- District 3 ☐
- District 4 ☐
- District 5 ☐
- District 6 ☐

Is this a purchasing item?

Yes

Summary & Background Approval to increase spending authority to cover the costs for additional tree removal services and related debris clean-up in support of capital landscape renovation projects at selected Fulton County libraries.

Scope of Work: The increase in spending authority is being requested to cover the costs for additional tree removal services and related debris clean-up in support of capital landscape

renovation projects at selected Fulton County libraries.

Additional Tree Removal Services Costs:

Project Description	# of Facilities	Est. Cost	Project Total Cost
Additional tree removal and related debris clean-up at selected Fulton County libraries	8	\$9,375.00	\$75,000.00
Increase Authority Needed		Est. Cost	\$75,000.00

This contract furnishes all materials, labor, tools, equipment, and transportation, necessary to provide on-site tree removal services Countywide for emergency/storm related circumstances or on an “as needed” basis for Fulton County.

The Scope of Work also includes but not limited to:

- Cutting the specified tree down even to the ground so as not to leave any visible stump
- De-limbing chopping/chipping and hauling off the premises.
- Debris must be hauled off immediately upon completion of job.
- Limb removal from living trees must be cut so as not to damage the limb collar.
- Stump grinding may be required on a case-by-case basis and when required shall be completed in accordance with industry standards.
- All debris from the grinding of the stump shall be removed, unless otherwise specified by the Project Manager.

Community Impact: Public safety would be gravely impacted if the County-owned properties are not cleared immediately.

Department Recommendation: The Department of Real Estate and Asset Management recommends approval to increase spending authority to cover the costs for additional tree removal services and related debris clean-up in support of capital landscape renovation projects at selected Fulton County libraries.

The additional tree removal services will be managed and coordinated by the Department of Real Estate and Asset Management’s Ground’s division.

Historical Expenditures:

FY2023: The County expenditure as of 5/15/2023, \$144,490.00

FY2022: The County spent \$249,240.00

FY2021: The County spent \$88,075.00

FY2020: The County spent \$76,599.00

FY2019: The County spent \$23,670.00

Project Implications: The additional tree removal services are critical to the County on-going operations in the event of storm related emergencies and other dangerous tree removal clean-up on

County-owned properties.

Community Issues/Concerns: None of which the Department is aware.

Department Issues/Concerns: If this increase spending authority is not approved, there will be a delay in completing the landscaping capital upgrades at multiple libraries.

Contract Modification

Current Contract History	BOC Item	Date	Dollar Amount
Original Award Amount	22-0936	12/7/22	\$234,000.00
Increase Spending Authority No. 1			\$75,000.00
Total Revised Amount			\$309,000.00

Contract & Compliance Information *(Provide Contractor and Subcontractor details.)*

Contract Value: \$75,000.00

Prime Vendor: ArborServ, Inc.

Prime Status: African American Male Business Enterprise

Location: Lithonia, GA

County: Dekalb County

Prime Value: \$75,000 or 100.00%

Total Contract Value: \$75,000 or 100.00%

Total Certified Value: \$75,000 or 100.00%

Exhibits Attached *(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Amendment No. 1 to Form of Contract

Exhibit 2: Contractor's Performance Report

Contact Information *(Type Name, Title, Agency and Phone)*

Joseph N. Davis, Director, Department of Real Estate and Asset Management, (404) 612-3772

Contract Attached

Yes

Previous Contracts

Yes

Total Contract Value

Original Approved Amount: \$234,000.00
Previous Adjustments: \$0.00
This Request: \$75,000.00
TOTAL: \$309,000.00

Grant Information Summary

Amount Requested: ☐ Cash
Match Required: ☐ In-Kind
Start Date: ☐ Approval to Award
End Date: ☐ Apply & Accept
Match Account \$:

Fiscal Impact / Funding Source

Funding Line 1:

100-520-5408-1160: General, Real Estate and Asset Management, Professional Services-
\$50,000.00

Funding Line 2:

100-520-5222-1160: General, Real Estate and Asset Management, Professional Services-
\$25,000.00

Key Contract Terms	
Start Date: Effective Upon BOC approval	End Date: 12/31/2023
Cost Adjustment:	Renewal/Extension Terms:

Overall Contractor Performance Rating: 100

Would you select/recommend this vendor again?

Yes

Report Period Start: 1/1/2023
Report Period End: 3/31/2023